

# **SIR SHRIDATH RAMPHAL PAPERS**

## **1975 - 1980**

**Commonwealth Secretariat, Second Secretary General**



# Table of Contents

## Series and File List

**Committees** 07 Jan 1975 - 25 Nov 1980

CFTC - BOR  
Finance Committee  
Planning Committee

**Commonwealth Ministerial Meetings** 13 Mar 1975 - 18 Dec 1980

Education Ministers Meetings  
Finance Ministers Meetings  
Heads of Government Meetings  
Health  
Law  
Medical  
Senior Officials Meetings

**Conference** 04 Aug 1976 - 20 Aug 1976

**Correspondence** 02 Sep 1975 - 31 Dec 1980

**Country Files** Feb 1975 - 18 Dec 1980

A - D  
F - L  
M - SA  
S - Z

**Divisions** Feb 1975 - 24 Dec 1980

**Economic** 16 Jul 1975 - 12 Dec 1980

**Internal** 09 Jun 1975 - 22 Dec 1980

Commonwealth Day  
Invitations  
Office Notices

**Organisations** 14 Mar 1975 - 16 Oct 1980

United Nations (UN)

**Reviews** 20 Aug 1975 - 22 Aug 1980

**Speeches** 15 Aug 1977 - 17 Dec 1980

**Topics** 14 Jul 1977 - 09 May 1979

# Committees

**Date Range** 07 Jan 1975 - 25 Nov 1980  
**Quantity** 5 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## CFTC – BOR

### **Meeting of Commonwealth Fund for Technical Co-operation: 25 August 1975**

Includes agendas, supporting papers and minutes.

*21 Jul 1975 - 21 Aug 1975  
Inventory Number: 2006/170*

### **Commonwealth Fund for Technical Co-Operation: Board of Representatives Meetings:1977:1978:1979**

Copies of bound minutes plus additional papers such as notes for Chairman and briefs for Secretary-General.

Topics covered include Report of Triennial Review Group, review of activities, funding & expenditure, composition of committee, assistance for Mozambique, Namibia and Zimbabwe.

*07 Feb 1977 - 24 Sep 1979  
Inventory Number: 2010/103*

### **Nineteenth Meeting of Commonwealth Fund for Technical Co-Operation Board of Representatives: Friday 8 June 1979: Part 2**

Loose papers for 8 June 1979 meeting and bound edition of 18 September 1978.

*22 May 1979 - 29 May 1979  
Inventory Number: 2010/104*

## Finance Committee

### **Finance Sub-Committee:1975/1976**

Notice of meeting, agenda and relevant papers.

*07 Jan 1975 - 13 Feb 1976  
Inventory Number: 2007/160*

### **Finance Committee 1980**

Contains copies of the Market Survey Report 1979, Report & Minutes of the Finance Sub-Committee 79/80, Report of the Review Group 1980 and Memorandum for Consideration of the 1980 Triennial Review Group. Minutes of Finance Committee Meetings, Budget Estimates 1980-81, Budget 1980-81 copies of various related papers.

*07/01/1980 - 25/11/1980  
Inventory Number: 2011/276*

# Planning Committee

## **Planning Committee:1979: Part 1**

Includes Committee Minutes as well as detailed work programmes from the divisions, discussing staffing, travel, and costing for projects as well as directors report.

Also contains sub-file: Senior Planning Committee 1976/78 containing papers on the establishment of the Committee; on membership of the Committee and also includes minutes from CFTC Technical Assistance Committee.

*12 Jun 1978 - 04 Oct 1979*

*Inventory Number: 2010/107*

## **Planning Committee:1979/1980:Part 2**

Divided up according to division of Education, Applied Studies in Government, Economic Affairs, International Affairs, Legal, Youth, the per Overview meeting by date. Contains Minutes and submitted papers on topics such as publications, projects and activities.

*01/02/1979 - 08/10/1980*

*Inventory Number: 2011/278*

## **Planning Committee:1980/1981: Part 3**

File divided into following sections: Medical; FPRD; Science; EAD; CYP; Education; Legal; ASG.

Contains Minutes and submitted papers on topics such as publications, projects and activities.

*06/02/1980*

*Inventory Number: 2011/279*

# Commonwealth Ministerial Meetings

**Date Range** 13 Mar 1975 - 18 Dec 1980  
**Quantity** 15 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## Education Ministers Meetings

### **Eighth Education Ministers Conference: Colombo: Sri Lanka: 5/13 August 1980**

Contains new releases & speeches, discussion on UK support for Tertiary Education, Oversees student fees in the UK, Social Programme, Brief for the Secretary-General. Conference Report, and Minutes of Review Committee and the Structure of Future Commonwealth Education Conference.

10/12/1979 - 12/11/1980  
Inventory Number: 2011/259

## Finance Ministers Meetings

### **Finance Ministers Meeting and Georgetown Group of Experts**

Includes notes and briefs for the Chairman, papers relating to practical arrangements, and press releases and circulars relating to the McIntyre Report.

13 Mar 1975 - 28 Aug 1975  
Inventory Number: 2006/167

### **Finance Ministers Meeting: Georgetown: Papers and Minutes**

Includes minutes of meetings and notes and briefs prepared by the Secretariat.

17 Jul 1975 - 26 Aug 1975  
Inventory Number: 2006/168 Box Number: SG/FMM/GUY

### **Commonwealth Finance Ministers Meeting 1975 and Senior Finance Officials Meeting 1975**

Includes timetables, press releases, correspondence, press cuttings and administrative papers.

6 Aug 1975 - 29 Aug 1975  
Inventory Number: 2006/169

### **Finance Ministers Meeting and Senior Officials Meeting: Hong Kong:1976**

Contains Report of Meeting Commonwealth Regional Organisations, London 21- 23 June 1976 as well as report of Finance Ministers Meeting and Senior Finance Officials Meeting. Also Meeting of CFTC Board of Representatives, Hong king, 27 September 1976, SG Brief.

26 Jun 1976 - 14 Sep 1976  
Inventory Number: 2007/156

### **Finance Ministers Meeting and Senior Officials Meeting: Barbados: 21/22 September 1977**

Copies of papers from the meeting.

20 Apr 1977 - 09 Sep 1977  
Inventory Number: 2008/132

### **Finance Ministers' Meeting: September 1977:Barbados**

Copy of Secretary Generals address to the meeting and address to the Board of Governors. An overview of CFTC experts in Barbados

30 Aug 1977 - 23 Sep 1977  
Inventory Number: 2008/133

### **Finance Ministers Meeting: 1978: Montreal**

Secretary-General's lunch, Wednesday 20 September and Mrs Ramphal's lunch, Thursday 21 September and other conference arrangements.

07 Nov 1977 - 16 Oct 1978  
Inventory Number: 2009/169

### **Finance Ministers Meeting: Malta**

Contains sub files: Finance Ministers Meeting Papers for Secretary General which includes copies of Ministerial Meeting Papers and a review of the Secretariat's activities.

Sub file containing press

clippings and news releases. Sub file containing details of invitations and activities including SG's and Mrs Ramphal's lunches for FMM.

23 May 1979 - 29 Sep 1979  
Inventory Number: 2010/093

### **Commonwealth Finance Ministers Meeting: Bermuda:1980**

Record of follow up meeting on 25 April, and summary of the first meeting of the Working Group on Illicit Drugs as well as of the Working Group on Terrorism. CHOGRM 2 Agenda discussions. Papers on Pacific Basin Co-operation. Correspondence showing how groups are to be administered. Summary note on work of all groups to the Secretary-General.

12/10/1979 - 18/12/1980  
Inventory Number: 2011/263

## **Agriculture, Food and Rural Meetings**

### **Commonwealth Agriculture and Food Ministerial Meeting: Rome: 9 November 1979**

Meeting agenda, report of Advisory Group on Food Production and Rural Development in the Commonwealth, paper on the work of the division and on food security

20 Aug 1979 - 17 Oct 1979  
Inventory Number: 2010/087

## **Heads of Government Meetings**

### **Heads of Government Meeting: Lancaster House: London: June 1977**

Papers on arrangements and copies of various submitted Memoranda on topics for the meeting including A New International Economic Order. Also Session papers. News clippings on the possible attendance of Amin.

27 Jun 1975 - 15 Jun 1975  
Inventory Number: 2009/161

### **Commonwealth Heads of Government Meeting:8/16 June 1977**

Contains subfile: Secretary Generals Entertainment which further divided by according to the various social events, detailing attendance, administrative details, and some speeches. Plus papers from the meetings.

25 Feb 1977 - 29 Jul 1977  
Inventory Number: 2010/085

## **Commonwealth Heads of Government Regional Meeting:Follow-Up:1978:Including Consultative Groups on Trade/Energy: Working Groups on Illicit Drugs/Terrorism**

Record of follow up meeting on 25 April, and summary of the first meeting of the Working Group on Illicit Drugs as well as of the Working Group on Terrorism. CHOGRM 2 Agenda discussions. Papers on Pacific Basin Co-operation. Correspondence showing how groups are to be administered. Summary note on work of all groups to the Secretary-General.

*27/02/1978 - 12/03/1980  
Inventory Number: 2011/262*

## **Heads of Government Meeting: 1979: Lusaka: Secretary-General's Papers: Follow-Up Action: Part 2**

Contains following sub-files:

Format of HGMs; including correspondence from members on preservation of informality of meeting, and accreditation of South African journalists.

Meeting of Directors, Wednesday 21 February 1979; discussion on agenda topics and general administrative matters. Task Force Meeting, Wednesday 21 February 1979 and Task Force, June 29 1979; Discussion and analysis of potential outcomes, including funding of NGO desk and Women and Development advisor.

Also contains a number of other sub files of correspondence on; administrative arrangements, Ramphal's standing for a second term, science matters, declaration on racism, finances, memorandum to the summit from the Patriotic Front, plus other papers on Rhodesia/Zimbabwe, letter of thanks from Canadian Prime Minister on election.

*11 Jan 1979 - 12 Sep 1979*

## **Health**

### **Sixth Commonwealth Health Ministers Meeting:11/17 November 1980:Arusha**

Contains conference papers, provisional agenda, administrative arrangements, action by Governments since the fifth meeting, plus related administrative correspondence.

*12/09/1980 - 21/11/1980  
Inventory Number: 2011/261*

## **Law**

### **Law Ministers Meeting: Winnipeg:20/25 August 1977**

Communiqué of the Law Ministers meeting, administrative letters, a versification to the Secretary General on the Winnipeg Conference, copy of the conference opening remarks, news clippings. Additionally the file begins with Mr Ramphals award as Honoree of the Caribbean American Intercultural Organization.

*27 May 1977 - 09 Sep 1977  
Inventory Number: 2008/135*

## **Medical**

### **Fifth Commonwealth Medical Conference:Wellington:New Zealand:15/25 November 1977**

Conference papers relating to the final record and the Secretary Generals address.

*01 Nov 1977 - 15 Nov 1977  
Inventory Number: 2008/130*

# Senior Officials Meetings

## **Senior Officials Meeting: Canberra: May 24/27 1976**

Social programme, circular letters, background papers, administrative arrangements for the meeting considering simultaneous observance of commonwealth day, review of Secretariat activities, cultural relations in the commonwealth, and the role of non-governmental bodies. Plus background briefs on Australia and correspondence relating to the Secretary General's arrangements.

*25 Mar 1976 - 29 May 1976*

*Inventory Number: 2007/151*

## **Commonwealth Senior Officials Meeting: Kuala Lumpur: 1978**

Circulation of discussion papers for the meeting. Main topics are global economic situation, Commonwealth Ministerial Committee on Belize, Regionalism, Women & Development, Front Line states, Small States, Official and Unofficial Commonwealth and of the review Commonwealth Secretariat. Also contains material on Malaysia including Briefs for the Secretary-General.

Contains copies of The Front Line States: The Burden of the Liberation Struggle; Record & Background Papers of Meeting of Senior Commonwealth Officials held in Kuala Lumpur, 28-30 November, 1978; The Commonwealth: its special responsibilities to Small States; Commonwealth Secretariat: Status Immunities & Privileges.

*20/06/1978 - 29/10/1980*

# Conference

**Date Range** 04 Aug 1976 - 20 Aug 1976  
**Quantity** 1 file  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Non-Aligned Conference: Documents for Co-ordinating Committee Meeting:9 -11 August 1976**

Contains the following files:

SG150/76/1 Non-Aligned Conference: Documents for Co-ordinating Committee Meeting 9 - 11 August 1976. Documents in this file include draft agenda, schedules, resolutions and reports  
SG150/76/2 Non-Aligned Conference: Economic Committee 11 - 14 August 1976 Documents in this file include, reports and action programme. SG/150/76/3 Non-Aligned Conference: Various Reports. Includes Reports from various meetings of the conference, speeches and similar.

*04 Aug 1976 - 20 Aug 1976*

*Inventory Number: 2007/152*

# Correspondence

**Date Range** 02 Sep 1975 - 31 Dec 1980  
**Quantity** 5 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Miscellaneous Correspondence with High Commissions:1980:Part 3B. N- Z**

Countries included are; Nigeria: St Lucia/St Vincent: Swaziland: Sri Lanka: Singapore: Solomon Islands: Papua New Guinea: Seychelles: Sierra Leone: Tanzania: Tonga: Trinidad and Tobago: Tuvalu: Vanuatu: Western Samoa: Zambia: Zimbabwe.

All files contain general circulars from the Secretariat on topics such as elections in Zimbabwe and Uganda, Ramphal's re-election, arrangements for Commonwealth Meeting and the Secretary-General's visits.

Specific issues are:

Tanzania; Ongoing presence of auxiliary forces in Zimbabwe

Zimbabwe: Manpower issues

*10/01/1979 - 24/12/1980*

*Inventory Number: 2011/267*

## **Miscellaneous Correspondence with High Commissions:1980:Canada:Cyprus:Fiji:The Gambia: Ghana: Guyana: Part 3**

Countries included are; Canada: Cyprus: Fiji: The Gambia: Ghana: Guyana.

All files contain general circulars from the Secretariat on topics such as elections in Zimbabwe and Uganda, Ramphal's re-election, arrangements for Commonwealth Meetings and the Secretary-General's visits.

Specific issues are:

Canada: Letter from former Secretary General Arnold Smith on the Commonwealth Study Conference. Briefs for meeting between Ramphal and Trudeau.

Cyprus: Commonwealth Film & Television Festival

Fiji: On Pacific interaction including SEPC and SPC and Fijis 10th Anniversary of Independence.

Guyana: On the Walter Rodney Bombing Incident

*17/04/1979 - 24/12/1980*

*Inventory Number: 2011/274*

## **Secretary-General's Chronological Copies: October 1975/June 1976:July/December 1976**

Chronological copies of correspondence. Letters to and from the SG and other senior Secretariat officials. Many letters on behalf of SG by his Special Assistant

*02 Sep 1975 - 30 Dec 1976*

*Inventory Number: 2007/157*

## **Chronological Copies: General**

Chronological copies of correspondence. Letters to and from the SG and other senior Secretariat officials. Many letters on behalf of SG by his Special Assistant

*01 Mar 1976 - 04 Nov 1976*

*Inventory Number: 2007/153*

## **Chronological Copies: January/December 1980**

Copies of outgoing letters. Topics include co-operation with other non Commonwealth organisations, on Commonwealth Observation of Zimbabwe elections, ACP & EEC arrangement, on Commonwealth meeting planning and follow up such as Working Groups, Brandt Commission.

*28/12/1979 - 31/12/1980*

*Inventory Number: 2011/265*

### **Correspondence with Foreign and Commonwealth Office:1975/1980**

Comprises of three sub-files:1975/1977; 1978/1979; 1980. Covers many routine matters such as invitations; ministerial meetings; memberships. More specific topics covered include:1975/1977; exemption of non-diplomatic staff from immigration controls into the UK, attendance of Nyerere at 1977 CHOGM, on Cyprus Committee meetings; on Secretariat office accommodation arrangements. 1978/1979; correspondence with Lord Carrington, CHOGM, Rhodesia, Lancaster House, the role of Commonwealth Observers, details of seminar on the Role of the Commonwealth, held at St John's College, Oxford. 1980; Rhodesia, Commonwealth Observers; on Zimbabwe Independence and membership of the Commonwealth; sugar and British membership of the EEC; Review of the Secretariat; Ugandan Election.

*18/12/1975 - 24/12/1980*

### **Correspondence with House of Commons: 1976/1979**

Two sub-files:1976/77;1978/79. Ministerial correspondence with the Secretariat on attendance at various meetings; Commonwealth issues of interest to MPs and matters raised in Parliament, on Rhodesia/Zimbabwe elections and on Lome.

*05 Feb 1976 - 31 Dec 1979*

*Inventory Number: 2010/096*

### **Correspondence with Cabinet Office:1976/1979**

Two sub-files:1976/77;1978/79 Correspondence on topics such as Commonwealth Fund for Mozambique; CFTC contributions by UK; distribution of Gleneagles agreement. Discussion notes on aid and finance issues.

*19 Feb 1976 - 03 Jul 1979*

*Inventory Number: 2010/095*

### **Correspondence with the United States**

Letters of acknowledgement for visits and meetings. Copies of speeches and conference discussion on America and world economic issues. Plus a press statement on Southern

*16 Nov 1976 - 05 Aug 1977*

*Inventory Number: 2008/131*

# Country Files

**Date Range** Feb 1975 - 18 Dec 1980  
**Quantity** 52 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## A - D

### **Visit to Australia: New Zealand: Fiji: and Papua New Guinea**

Includes background papers on independence celebrations, letters of thanks from the SG, notes on meetings held and engagements, SG's briefs, correspondence and background

*20 Jun 1975 - 21 Oct 1975  
Inventory Number: 2006/165*

### **Secretary-General's Visit to Australia and New Zealand: May/June 1976**

Correspondences, new clippings UN reports, concerning apartheid, South Africa and sport; correspondence dealing with the enforcement of sanction against Rhodesia and notes on the Secretary General's discussions in Canberra and Wellington. There is also a file containing details about the visit of R. D. Muldoon, The Prime Minister of New Zealand to Britain which includes his programme and copies of his speeches. Plus briefing notes prepared by the Secretariat for the Secretary General and notes on meetings between the two.

*10 Oct 1975 - 21 May 1976  
Inventory Number: 2007/141*

### **Australia: 1978 / 1979**

Comprising mainly of correspondence between Ramphal and Fraser. General correspondence topics include Commonwealth and Australian Election Observer Missions in Zimbabwe; hosting of 1981 CHOGM; nominations for the Commonwealth Study Group on Constraints on Structural Change and Growth; on the special nature of Commonwealth meetings; Commonwealth Membership of the Gilbert Islands; on Zimbabwe and the Lusaka CHOGM; and on sport and apartheid. Plus a sub-file: Proposed Commonwealth Regional Meeting, Melbourne, February 1978 containing paper on Australia's approach to the Common Fund; on membership of Tuvalu and Solomon Islands; Assistance for Namibia; potential collaboration with the US; and a note on role for Antony Tasker in follow up to CHOGRM.

*30 Sep 1977 - 20 Dec 1979  
Inventory Number: 2010/088*

### **Vienna Institute for Development:1976**

Invitation to Secretary General to address conference on "The New International Economic Order" and drafts of his speech

*08 Sep 1975 - 07 Sep 1976  
Inventory Number: 2007/164*

### **The Bahamas:1979**

On Solomon Island & Gilbert Island membership; assistance donations to Zambia and Zimbabwe; on 250th anniversary of Parliament in Bahamas.

*09 Feb 1978 - 14 Nov 1979  
Inventory Number: 2010/089*

## **Bangladesh: Briefs**

Briefs for the SG's visit on topics such as the political situation, economic affairs, education, youth, science and trade.

*Oct 1975*

*Inventory Number: 2006/164*

## **Bangladesh:1978/1979**

Correspondence between Secretary-General and Bangladesh on general matters as well as on the appointment of Dr Murshid to role of ASG and on election of Ziaur Rahman to President of Bangladesh; Commonwealth Day message.

*09 Feb 1978 - 06 Dec 1979*

*Inventory Number: 2010/090*

## **Secretary-General's Visit to Barbados: Trinidad: Guyana: Jamaica: New York: February 1977**

New York Meeting includes a record of Secretary Generals Meeting with Andrew Young. Jamaica file has news clippings on Ramphals meeting with Michael Manley. Guyana file relates to current events, invitations to lecture and the 7th anniversary. The Barbados files contains notes of a meeting with Prime Minister Adams and prepared briefs for the

*14 Jan 1977 - 18 Mar 1977*

*Inventory Number: 2008/141*

## **Barbados:1978/1979**

On the Common Fund; Tuvalu & Gilbert Islands membership; issues for small states; on Belize and the sale of Arms to Guatemala; Hugh Springer for permanent representative at the UN and on diplomat training.

*02 Jan 1978 - 29 Nov 1979*

*Inventory Number: 2010/091*

## **Secretary-General's Visit to Bonn**

Contains briefs for his visit on the following: McIntyre Group and its relevance to UNCTAD; Assessment of the Kingston Package; Implementation of the Lome Convention; Raw Materials and Overview; North South Dialogue; Germany and Development Assistance. Plus correspondence on visit arrangements

*07 Jan 1976 - 31 Mar 1976*

*Inventory Number: 2007/165*

## **Visits: To Botswana, Gaborone Speech, July 1978: Convocation, St Francis Xavier University, Halifax 1978: Visit to Delhi, Kuala Lumpur, Singapore, Bombay, Arusha, Nairobi**

Ramphal; Canada; India; Malaysia; Tanzania; Kenya

In addition to the speeches given, there are invitations and official programmes for events attended by Ramphal. There are also briefs for official Visit to Kenya and supplementary briefs for India which includes newclippings.

*22 Jul 1978 - 08 Dec 1978*

*Inventory Number: 2009/162*

## **Secretary-General's Visit to Brussels October 1977**

Details about appointments and meeting during his visit. Also contains a file of news clippings on ACP, Europe and the Lome Convention and handwritten notes by the Secretary General for his address to Commonwealth Ambassadors.

*25 Aug 1977 - 04 Oct 1977*

*Inventory Number: 2008/139*

## **Britain 1980**

Correspondence between the UK Government and the Secretariat concerning Rhodesia, financial contributions of the British to Secretariat programmes, Overseas Student Fees. Plus copy of letter from Nyerere commenting British activities, for example on Rhodesia.

*09/04/1979 - 18/12/1980  
Inventory Number: 2011/268*

## **Secretary-General's Visit to Canada August 1975 to give opening address at Couchiching Conference**

Includes drafts of the speech and related papers, press cuttings, and papers relating to practical arrangements.

*24 Apr 1975 - 15 Oct 1975  
Inventory Number: 2006/171*

## **Secretary-General's Visit to Canada to Dalhousie and Guelph Universities: October 1976**

Includes draft versions of speeches. Invitations, correspondence both admin and more

*05 Jan 1976 - 16 Nov 1976  
Inventory Number: 2007/166*

## **Opportunities International :University of Regina: July 20/22 1976**

Correspondence and travel arrangement relating to the Opportunities International Seminar on co-operative education in the Commonwealth. Also includes a record of the proceedings.

*13 Apr 1976 - 15 Jul 1976  
Inventory Number: 2007/142*

## **Secretary-General's Visit to Quebec and Ottawa:28 March/2 April 1977**

Programme of visit including meeting with Quebec Premier Rene Levesque; notes and speeches given and text from the symposium Commonwealth and Francophonie. Document on co-operation between the Commonwealth and Francophonie countries in West Africa.

*23 Mar 1977 - 12 Jul 1977  
Inventory Number: 2008/140*

## **Secretary-General's Visit to Cyprus:1976**

Briefs on Cyprus prepared by the following divisions: Legal, Medical, Commodities, Education, Science, CFTC, International Affairs Division.

*24 Jun 1976 - 15 Jul 1976  
Inventory Number: 2007/143*

## **Dominica**

On Dominica's membership, includes copy of National Independence Address. Also papers from Joint Overseas Representation of Caribbean Governments: Memorandum for the Compton Committee and correspondence on Hurricane David.

*16/08/1978 - 10/04/1980  
Inventory Number: 2011/260*

## F - L

### **Secretary-General's Visits To: The Gambia: Sierra Leone: Ghana: January 30 1979 to February 9 1979**

Contains following sub-files for each country: The Gambia(x2) ;Ghana(x2); Sierra Leone(x2) - all containing briefs from the divisions. Plus three temporary files containing travel and administrative details. Also included are a bundle of black/white photographs of the trip and newspaper clippings.

*18 Aug 1978 - 24 Jan 1979*

*Inventory Number: 2010/123*

### **Visit to Accra, Ghana for Seventh Commonwealth Education**

News clippings, press releases and speeches. A subfile of briefs prepared for the Secretary General on the political background in Ghana. Copies of papers from various countries, a draft report of the conference

*23 Nov 1976 - 06 May 1977*

*Inventory Number: 2008/142*

### **Secretary-General's Visit to Hong Kong: September/October 1976 for Commonwealth Finance Ministers' Meeting**

Some briefs for the Secretary General and copies of speeches given by him and others.

*08 Sep 1976 - 05 Oct 1976*

*Inventory Number: 2007/167*

### **Briefs for Secretary-General's Visit to Hong Kong (Finance Ministers Meeting): September 1976**

Briefs on Hong Kong prepared by the following divisions: Legal, Youth, Education, Food Production and Rural Development, Science, Applied Studies, CFTC, Trade and Finance, International Affairs Division..

*Sep 1976*

*Inventory Number: 2007/137*

### **Visit to India and Sri Lanka, October 1975**

Includes background papers and briefs on the two countries, memoranda relating to practical arrangements and correspondence between the Secretariat and officials.

*30 Sep 1975 - 28 Nov 1975*

*Inventory Number: 2006/172*

### **Secretary-General's Visit to India: 22/24 December 1977**

Speech from B. K. Nehru and correspondence on a visit by the Secretary General to India. Also briefs for visit prepared by all areas of the Secretariat.

*07 Jan 1976 - 26 Aug 1977*

*Inventory Number: 2008/127*

## **India**

Mainly comprising of speeches and briefs. Plus additional correspondence and invitations around the visit. Sub files include Talking Points which cover Indian economic development as well as the Commonwealth.

*02 Mar 1977 - 11 Jan 1978*

*Inventory Number: 2009/163 Box Number: 6582*

### **Secretary-General's Visit to India: 22/24 December 1977**

Speech from B. K. Nehru and correspondence on a visit by the Secretary General to India. Also briefs for visit prepared by all areas of the Secretariat.

*07 Jan 1976 - 26 Aug 1977*

*Inventory Number: 2010/084*

### **Secretary-General's Visits to India**

Relates to First Commonwealth Ministerial Meeting on Industrial Cooperation, Bangalore, 5/7 March 1979. Report of the meeting and the papers presented are to be found at APP79/332 & 333

Includes photographs.

*26 Jan 1979 - 08 Mar 1979*

*Inventory Number: 2010/124*

### **Jamaica: Secretary-General's Visits**

Primary purpose of visit is attendance at Conference of Vice-Chancellors of Commonwealth Universities. Files also includes various speeches and articles. Papers on Commonwealth meeting on Government Policy on Youth Affairs; on role of Universities, and a number of sub-files on African related issues.

Briefing material for SG on Uganda; on Tanzania; on Zambia. Format of HGM's, with reference to Lusaka 1979, including copies of replies from government on form and atmosphere of the meeting.

HGM Lusaka, Agenda, including copies of replies from government on agenda. HGM Lusaka, Introductory Speakers, including notes for meeting with President Kaunda. Also news clippings and letter on 'organs of the Patriotic Front', and a brief for SG on 'Bishops Muzorewa's Brief to the International community'.

*27 Feb 1979 - 28 Jun 1979*

*Inventory Number: 2010/125*

## **M - SA**

### **Briefs for Secretary-General's Visit to Malaysia: October 1976: Part 6**

Briefs on Mauritius prepared by the following divisions: Legal, Health, Youth, Education, Food Production and Rural Development, Science, Applied Studies, CFTC, International Affairs Division and Trade and Finance.

*Oct 1976*

*Inventory Number: 2007/146*

### **Malta: Briefs: April 1976**

Includes briefs prepared by International Affairs, Trade and Finance, Education, CFTC. Also a programme of visit; notes on his meetings; draft of an article; a copy of the Secretary General's address to the Commonwealth Youth Affairs Council and a copy of his letter to the Maltese Prime Minister.

*23 Mar 1976 - 05 May 1976*

*Inventory Number: 2007/144*

### **Malta**

Correspondence including letter of appreciation from Maltese High Commission on lunch with the Secretary General; on the proposed Commonwealth Communitate Service Programme and on humanitarian assistance for Cyprus.

*02 Jan 1976 - 07 Sep 1977*

*Inventory Number: 2009/156*

## **Briefs for Secretary-General's Visit to Mauritius: September 1976**

Briefs on Mauritius prepared by the following divisions: Legal, Health, Youth, Education, Food Production and Rural Development, Science, Applied Studies, CFTC, International Affairs Division and additional papers on the economy and history of Mauritius. Drafts of Secretary Generals address to the CPA in Mauritius covering Mozambique and including substituted paragraphs on Rhodesia.

*Sep 1976*

*Inventory Number: 2007/145*

## **Countries: Commonwealth Aid to Mozambique**

Copies of statements on Southern Africa by Callaghan and Kissinger; circular letters and message to Commonwealth Heads of Government; communiqués and minutes of the Sanctions Committee; UN country documentation on Mozambique and Security Council Proceedings and Commonwealth Statements on the issue.

*Feb 1975 - 10 May 1976*

*Inventory Number: 2007/140*

## **New Zealand**

Content covers visit to Germany; aid for Mozambique; New Zealand's sporting links with South Africa; a copy of speech given by the High Commissioner on Commonwealth Day; and New Zealand comment on potential attendance of Idi Amin at CHOGM

*09 Jan 1976 - 24 Nov 1977*

*Inventory Number: 2009/158*

## **Secretary-General's Visit to Nigeria: May 1976**

Very large briefs prepared by International Affairs Division, Trade and Finance, Commodities, Food, CFTC, Legal, Education and Health. Additional papers on Federalism, copy of Keynote Address to International Conference on Federalism, West African Health Secretariat. There is a file within containing copies of documents from the Sanctions

*24 Nov 1975 - 05 Jul 1976*

*Inventory Number: 2007/168*

## **Nigeria**

Correspondences on Commonwealth Community Service Programme; messages conveyed to Obasanjo on his appointment as President; aid to Mozambique; assistance to Cyprus; and on the appointment of Emeka Anyaoku as Deputy Secretary General.

*15 Feb 1976 - 14 Dec 1977*

*Inventory Number: 2009/157*

## **S - Z**

## **Secretary-General's Visit to Scotland, Edinburgh: 28/29 July 1977**

Covering the Secretary General's visit to the Law Conference, the file contain copies and drafts of speeches in the Secretary Generals own hand. Also contains additional speech drafts for the Meeting of Commonwealth Law Reform Agencies and various booklets relating to the legal profession.

*23 Jul 1977 - 28 Jul 1977*

*Inventory Number: 2008/125*

## **Briefs for Secretary-General's Visit to The Seychelles: September 1976**

Briefs on The Seychelles prepared by the following divisions: Legal, Medical, Education, Commodities, Food Production and Rural Development, CFTC, International Affairs Division.

*Jun 1976*

*Inventory Number: 2007/138*

## **Secretary-General's Visit to Singapore and Malaysia: October 1976**

Contains briefs prepared by International Affairs Division, Trade and Finance, CFTC, Food and Rural Production, Health, Science, Applied Studies, Legal. Also contains correspondence and itinerary on his visit.

*07 Aug 1976 - 05 Oct 1976  
Inventory Number: 2007/169*

## **Southern Africa**

Document summarizing Commonwealth countries position on Angola; Commonwealth assistance to Rhodesians and Namibians; Sanctions Committee Letter to Governments and note of messages to Foreign Ministers in Mozambique and Tanzania, plus a letter to Kurt Waldheim, UN. Plus briefs prepared by International Affairs and Trade and Finance and handwritten notes by Ramphal on statement in Maputo on Mozambique.

*28 Feb 1976 - 16 Mar 1976  
Inventory Number: 2007/148*

## **Visits to Sri Lanka, Bangladesh & Malaysia**

Briefs for the visit prepared by the divisions of the Secretariat, news clippings on the visit, copies of speeches made and details of suggested talking points. The majority of the contents are concerned with Bangladesh

*04 Jul 1977 - 03 Nov 1977  
Inventory Number: 2008/126*

## **Sri Lanka**

Includes thanks for reports, notification of meetings; letters on a gift from Sri Lanka; a circulated copy of a letter from the Anti-Apartheid Movement to the Secretary General, and a letter on the withdrawal of Mr Mendis as candidate for Deputy Secretary General.

*08 Jun 1976 - 08 Dec 1977  
Inventory Number: 2009/159*

## **Secretary-General's Visit to Tanzania: September 1976**

Commonwealth Secretariat statements and news releases and correspondence about South Africa, apartheid and sport. Photocopies of news clippings also included.

*May 1976 - 28 Sep 1976  
Inventory Number: 2007/149*

## **Tanzania**

Correspondence concerning the paper by Tanzania on "The role of functional literacy in the struggle for the liberation of Africa"; statement on the Soweto killings; circulated memorandum from Nyerere on Rhodesia; text of High Commissioners speech on The World Bank and the New International Economic Order; and on aid to Mozambique

*23 Oct 1975 - 05 Sep 1977  
Inventory Number: 2009/160*

## **Secretary-General's Visit To: Trinidad - University of West Indies Graduation Ceremony, January 28 1978: Guyana: Jamaica: Fiji: Western Samoa: Australia - Sydney for Heads of Government Regional Meeting, 10/17 February 1978**

Travel arrangements and speech for graduation ceremony. Plus briefs from Secretariat divisions on SPEC; briefs on Fiji and on Western Samoa, plus suggested talking points for the Secretary-General.

*29 Aug 1977 - 23 Feb 1978  
Inventory Number: 2009/176*

### **Secretary-General's Visit to Uganda and Tanzania: March 1976: Briefs**

Briefs prepared by Youth, Education, Science, Food, Legal, Medical, CFTC, Commodities, Trade and Finance, International Affairs, and a summary of discussion topics. Ugandan visit March 1976 in response to invitation by President Amin. Also new clippings and correspondence concerning the nature of his visit and topics for discussion in Uganda.

*15 Jan 1976 - 19 Mar 1976  
Inventory Number: 2007/150*

### **Correspondence with United States and Embassy: 1975/1979**

Correspondence on American interest in procedures of CHOGM; speaking engagements; observer status at the Development Committee; on the Anglo-American settlement and Lancaster House; statements and addresses by US officials including President Carter; plus the potential of Commonwealth Ambassadors meetings.

*23 Sep 1975 - 26 Oct 1979  
Inventory Number: 2010/097*

### **Secretary-General's Visit to New York and Regina: July 1976**

Notes from Senior Officials Meeting, background information on the Conference of International Economic Co-operation; statement by the SG on the Olympics and apartheid, papers relating to the education co-operation seminar visit in Regina and a copy of his address at the opening of Opportunities International. Travel arrangements and notes for file about visit to New York and the granting of Observer Status at the UN

*20 Feb 1976 - 15 Oct 1976  
Inventory Number: 2007/147*

### **Visit to Washington April 1977: North-South Issues: Joint Economic Committee of the Congress of the United States**

Contain correspondence on arrangements and details of the meeting, copies of speeches and papers. Visit includes Woodrow Wilson Institute; Joint Economic Committee of the Congress of the United States; Council of Foreign Relations.

*May 1976 - 05 May 1977  
Inventory Number: 2008/128*

### **Visits: United States of America: New York**

Copies of speeches and relevant information mainly relating to economic co-operation including UN Conference on Technical Co-operation Among Developing Countries. The 50th Anniversary of the Antigonish Movement and New Forest Conference. Also includes speech and programme for the 10th CSC Meeting in Guyana. CSC publication Science and Technology for Development: Working Draft for Discussion.

*10 Aug 1978 - 25 Sep 1978  
Inventory Number: 2009/164*

### **Zambia**

Correspondence on diplomatic appointments and on attending CHOGMs and UN General Assembly Meetings. Also a copy of message for President Kaunda from the Secretary General concerning visits and the situations in Bangladesh and Southern Africa.

*21 Feb 1977 - 01 Dec 1977  
Inventory Number: 2008/129*

### **Secretary-General's Visit to Lusaka: New Zealand: Singapore: Malaysia: November 1977**

News articles, copies of Secretary-Generals speech at CPA 1977, at opening of Gaborone Trade Fair and on Gleneagles. Discussion of New Zealand sporting contact with South Africa. Briefs for Secretary-General's visit to Zambia. Communiqué from Ramphal to Obasanjo on conversations with Kaunda 9 November 1977. Plus request from

Ramphal to Kaunda to publicly state they will attend Commonwealth Games in Canada.  
New Zealand material comprises of; files of news coverage clippings, travel and Itinerary.  
Details, and the fifth Commonwealth Medical Conference, Wellington, New Zealand, 15/25  
November 1977 including copies of conference material

*04 Aug 1977 - 20 Jun 1978  
Inventory Number: 2009/165*

### **Secretary-General's Visits to Zambia:1979**

Zambian newspaper clippings, draft statement by SADC Conference on Southern Africa:  
Towards Economic Liberation; Ramphal's response to conference opening address;  
message from Nkomo via Secretariat to Heads of Government giving reassurances for  
security during CHOGM; and copies of papers from the meeting of the Board of Trustees  
of the Non-Partisan Fund for World Disarmament & World Development.

*14 Jun 1979 - 05 Jul 1979  
Inventory Number: 2010/092*

# Divisions

**Date Range** Feb 1975 - 24 Dec 1980  
**Quantity** 9 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Divisions: Applied Studies: 1978/1979**

Notes on administration and key training programs of the division including; Public enterprise courses, Senior Foreign Service Officers training, Junior Diplomats training.  
*17 Nov 1977 - 13 Dec 1979*  
*Inventory Number: 2010/098*

## **Divisions: Economic Affairs: 1978/1979**

Topics covered include economic briefs for SG on Australia [CHOGRM brief makes comment on Indian civil service], on American involvement in CHORM follow up; papers on NIEO; Reactions to the World Development Report; Commonwealth Regional Consultative Group on Trade Report; small states; Industrial Development under Lome; Proposed Venture Capital Company; on the Common Fund; plus EAD Work Programme 1979/80.  
*07 Jun 1978 - 11 Oct 1979*  
*Inventory Number: 2010/099*

## **Divisions: Education:1978/1979**

General correspondence, invitations plus reports including; Technical Education, on Low-Cost Science Teaching; on In-Service Teacher Education; Liaison visit to Botswana, Lesotho, Swaziland; on visit to CBA conference plus other visits.  
*13 Feb 1978 - 12 Dec 1979*  
*Inventory Number: 2010/100*

## **Divisions: Food Production and Rural Development:1978/1979**

Correspondence relating to SWAPO and food supply from South Africa; notes from the Advisory Group on Food Production and Rural Development – Follow Up Action; CARICOM feasibility study; report on FAO's World Conference; Papers of Commonwealth Agriculture & Food Ministerial Meeting, Rome November 1979.  
*28 Nov 1977 - 12 Nov 1979*  
*Inventory Number: 2010/101*

## **Divisions: Information:1978/1979**

Reports of various trips including Commonwealth Broadcasting Association conference; correspondence and notes on aspects media coverage; on the MacBride Commission; plans for Zimbabwe on various responses to Lusaka CHOGM; and report on press at CHOGM.  
*23 Jun 1978 - 15 Nov 1979*  
*Inventory Number: 2010/102*

**Inter-Divisional Liaison 1977: Information/Food Production and Rural Development  
Division/Economic Affairs/Education**

Information division papers includes; Secretary-General's notes for statement on Anglo-American Proposals in Rhodesia, discussions with CPU and various news articles. Reports on activities in Food Production and Rural Development, including a report of visit to CARICOM and to Canada. Economic issues include ACP / EEC, the Report of the Commonwealth Group of Experts and Plan of Operations for the Economic Division. Speeches at various educational institution.

*12 Jun 1975 - 11 Jan 1978  
Inventory Number: 2009/167*

**Commonwealth Youth Programme: Commonwealth Youth Affairs Council**

Contains report of second meeting, Nairobi 1975, containing speeches, working papers, circular letters and news releases. Also draft agenda and circular letter of invitation for the

*Feb 1975 - 03 Mar 1976  
Inventory Number: 2007/139*

**Commonwealth Youth Programme**

Material relating to the CYP Review Group; report on Youth programmes in India produced by the Government of India; Minutes from the Committee of Management Meetings; Annual Reports from the Africa and the Caribbean Centre for Advanced Studies in Youth Work and final Report of the Review Group on the CYP.

*06 Oct 1975 - 18 Feb 1976  
Inventory Number: 2007/154*

**Commonwealth Youth Programme: Commonwealth Youth Affairs Council: Third Meeting:26/30 April 1976: Malta**

Contains Annual Progress Report of Secretary General for the Third Meeting; a Situation Paper for the SG on the recommendations of the CYP Review Group; Memorandum of Understanding and Financial Regulations.

*23 Mar 1976 - 20 Apr 1976  
Inventory Number: 2007/155*

**Youth Programme:1980:Part 2**

Budgetary considerations and related issues of staffing and programme implementation. Also contains copy of a report by the Director of the Youth Programme on a visit to Africa and to Malaysia and Singapore.

*01/02/1980 - 24/12/1980  
Inventory Number: 2011/269*

# Economic

**Date Range** 16 Jul 1975 - 12 Aug 1980  
**Quantity** 3 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Towards a New International Economic Order: Report by a Commonwealth Expert Group: McIntyre Report**

Includes background papers and correspondence generated during the preparation of the  
*16 Jul 1975 - 30 Sep 1975*  
*Inventory Number: 2006/166*

## **Expert Groups: Commonwealth Venture Capital Company: Structural Change and Economic Growth: 1979/1980**

Papers on the establishment of the Groups. Looking at potential membership. Press release on the proposed Commonwealth Venture Capital Company. Paper from first meeting of expert group on Structural Change and Economic Growth & Commonwealth Venture Capital Company.

*12/06/1979 - 30/07/1980*  
*Inventory Number: 2011/271*

## **Commonwealth Technical Group on Common Fund 1977**

1977; Arnold Smith

Includes terms of reference; papers summarising the context and work of the fund and its links with the Programme for Commodities and UNCTAD. There is also the text of a speech by Ramphal given at the International Chamber of Commerce, and a paper on North/South Issues: Perceptions of Inter-Dependence.

*May 1976 - Aug 1977*  
*Inventory Number: 2008/143*

## **Common Fund Ministerial Meeting File for Secretary-General, including: Heads of Government Meeting 1977: United Nations Conference on Trade and Development Documents, November 1977**

Information division papers includes; Secretary-General's notes for statement on Anglo-American Proposals in Rhodesia, discussions with CPU and various news articles. Reports on activities in Food Production and Rural Development, including a report of visit to CARICOM and to Canada. Economic issues include ACP / EEC, the Report of the Commonwealth Group of Experts and Plan of Operations for the Economic Division. Speeches at various educational institution.

*30 Mar 1978 - 14 Apr 1978*  
*Inventory Number: 2009/168*

## **Independent Commission on International Development Issues: Brandt Commission: Up to December 1979**

Contain following sub-files:

Bonn Meeting, 9/11 Dec 1977/Visit to EEC, Brussels/Geneva Meeting, 9/12 March 1978; A list of members and Terms of Reference. -SG's Dinner for London Commodities Meeting, Friday 12 May 1978; Guest list details and invitations. Contains list of comments about guests. FMM, 1978 - SG's Think Tank for Brandt Commission, 16/17 Sept; Some news clippings and list of members.

Also contains loose papers such as press releases, telegrams on press conference arrangements, and copies of correspondence between Ramphal and Brandt and Heath and arrangements for meeting at Leeds Castle and copy of Richard Jolly's paper on Restructuring out of Recession

29 Nov 1977 - 17 Dec 1979  
Inventory Number: 2011/283

### **Independent Commission on International Development Issues:1978/1980**

Papers from the OECD Development Assistance Committee and correspondence on the committees response to the Secretariat paper on a 'New International Economic Order'. Notes on Secretary-General meeting with OECD. Correspondence and statements from UK Ministry of Overseas Development, Third World Foundation for Social & Economic Studies, Society for International Development, and Independent Commission on International Development Issues.

02/06/1978 - 09/06/1980  
Inventory Number: 2011/272

### **Caribbean Group of Experts: Part 1: 1981**

Correspondence and papers for meeting of Experts. Papers include; Commonwealth Caribbean Economic Integration Movement: Retrospect & Prospect & Proposals for its Regeneration; A Caribbean Settlement Agency; Draft Report of Second Meeting of Experts.

12/08/1980  
Inventory Number: 2011/270

# Internal

**Date Range** 09 Jun 1975 – 22 Dec 1980  
**Quantity** 7 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## Commonwealth Day

### Commonwealth Day: Simultaneous Observance

Details relating to the first simultaneously observed Commonwealth Day. Contains a letter from Richard Wood seeking out the Secretary Generals approval for the Queen Mother to attend, copies of press cuttings commenting on the change of date.

*09 Jun 1975 - 27 Oct 1976  
Inventory Number: 2007/159*

### Commonwealth Day: 11 June 1976: Secretary-General's Reception

Contains details on menus and flowers, invitations and music, plus correspondence on attendance. Also a letter of thanks from Buckingham Palace  
Reflects the organisation of the Commonwealth Day before it became a mutually observed.

*24 Mar 1976 - 16 Jul 1976  
Inventory Number: 2007/158*

### Commonwealth Day: 14 March 1977

Details of arrangements for the first simultaneously observed Commonwealth Day.

Includes;

copy of New Release; suggestions including extracts from the Senior Officials Meeting on ways to mark the event. Details of Secretary Generals attendance at the Commonwealth Day Reception at the Education Conference in Ghana

*09 Jun 1975 - 17 Mar 1977  
Inventory Number: 2008/134*

### Commonwealth Day:13 March 1978

Contains sub files for catering and flowers and replies.

*11 Oct 1977 - 27 Apr 1978  
Inventory Number: 2009/170*

### Observance of Commonwealth Day and Celebrations 1979, 12 March: Part 1

Includes details of Guest List; Secretariat - Non-Diplomatic Staff; Replies for Commonwealth Day Reception; Printing of Invitations; Catering / Flowers / Music.

*30 Jan 1978 - 10 Apr 1979  
Inventory Number: 2010/105*

### Commonwealth Day: Observances and Celebrations:10 March 1980

Divided in sections as follows: Secretariat - Non-Diplomatic Staff; Reception, Guest Lists; Reception, Programme, Guest Lists, Messengers; Arrangements and Tickets for Westminster Abbey

*23/10/1979 - 20/03/1980  
Inventory Number: 2011/275*

# Invitations

## **Invitations to Secretary-General: January/June 1978: July/December 1978**

*05 Dec 1977 - 20 Dec 1978  
Inventory Number: 2009/171*

## **Invitations to Secretary-General: January/December 1979**

Two sub-files, covering periods January/July , August/December. Contains many of the original invitations.

*08 Dec 1978 - 04 Dec 1979  
Inventory Number: 2010/106*

# Office Notices

## **Office Notices: 1979/1980**

Consists of three sub-files of Office Notices for the periods: 1975/76; 1977/78; 1979/80

*06/01/1975 - 22/12/1980  
Inventory Number: 2011/277*

# Organisations

**Date Range** 14 Mar 1975 – 16 Oct 1980  
**Quantity** 18 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **L'Agence de Co-Operation Culturelle et Technique**

Correspondence on education matters, reports and briefs on various meetings. Two sub-files:1976/77;1978/79  
23 Mar 1976 - 07 Dec 1979  
Inventory Number: 2010/110

## **Commonwealth Agricultural Bureaux:1972/1979**

CAB leaflets  
08 Feb 1972 - 16 Mar 1979  
Inventory Number: 2010/111

## **Commonwealth Association of Tax Administrators**

On establishment of CATA and accommodation by Secretariat.  
04 Sep 1979 - 12 Sep 1979  
Inventory Number: 2010/112

## **Commonwealth Foundation:1978/1979**

Various reports to the trustees and a Directors report and the possibility of the Foundation undertaking aid work. Correspondence on South African association with Commonwealth association groups, attendance & papers for CHOGM. Aide memoire for discussion between Foundation Director and the Secretary-General. Includes the Foundation publication Aims and Achievements 1966 / 1978.  
16 Feb 1978 - 05 Oct 1979  
Inventory Number: 2010/113

## **Commonwealth Institute: 1976/1977**

Correspondence between the Secretary General and Director of the Commonwealth Institute. Mainly concerning invitations. Copies of Institute Executive Committee.  
04 Sep 1975 - 05 Sep 1977  
Inventory Number: 2010/086

## **Commonwealth Institute:1978/1979**

Correspondence and a note on the topic of the relationship between the Institute and the Secretariat.  
31 Jan 1978 - 14 Dec 1979  
Inventory Number: 2010/114

## **Commonwealth Institute:1980**

Small number of correspondence between the Secretary-General and the Institute on issues of funding and lectures.  
14/12/1979 - 16/10/1980  
Inventory Number: 2011/280

### **Commonwealth Parliamentary Association:1978/1979**

On a visit to Marlborough House and attendance at their Conference

14 Mar 1978 - 26 Nov 1979

Inventory Number: 2010/115

### **Paris: 1976**

Copies of papers delivered at the Anglo-French Colloquium on Independence and Dependence: the relations of Britain and France with their former territories.

Correspondence on this and other similar conferences.

May 1976

Inventory Number: 2007/161

### **Dag Hammarskjold Foundation:1975/1979**

Secretary General appointment to the Board of Trustees.

24 Sep 1975 - 02 Feb 1977

Inventory Number: 2008/138

### **Non-Governmental Organisations:1978/1979**

Report of the Advisory Committee on Relationships between the Official and Unofficial Commonwealth

29 Mar 1978 - 26 Nov 1979

Inventory Number: 2010/116

### **Royal Commonwealth Society:1978/1979**

Correspondence on the Society for Commonwealth Friendship of India and on NZ RCS's invitation to a South African speaker. Notes on government expenditure and a copy of Art Link.

08 Mar 1978 - 18 Dec 1979

Inventory Number: 2010/117

### **Third World Foundation 1977/79**

Mainly promotional literature and correspondence from Third World Foundation. Copy of SG speech "Unity alone is not strength."

24 Nov 1977 - 09 Nov 1979

Inventory Number: 2010/118

### **World Bank:1977/79**

Correspondence on possible project collaboration with the World Bank, record of meetings with Robert McNamara and with Richard King. World Development Report note by Ramphal and related papers.

08 Jul 1976 - 18 Oct 1979

Inventory Number: 2010/119

## **United Nations (UN)**

### **Commonwealth Meeting on Law of the Sea Matters:Geneva:14/15 March**

Papers on the attitude of Commonwealth countries on subjects discussed at the Caracas and Geneva sessions of UNCLOS III and the March 1975 Geneva Commonwealth Meeting.

14 Mar 1975 - 12 Feb 1976

Inventory Number: 2007/162

## **New York**

Correspondence about meetings in New York, mainly UN related.

*28 Oct 1976 - 08 Sep 1977*

*Inventory Number: 2008/137*

## **United Nation's Conference in Support of Zimbabwe and Namibia: Maputo: May 1977: Related Papers**

Draft versions of statements and speeches of the Secretary General to the UN conference and others on the topic. Copies of news clippings, speeches and statements from the conference, plus correspondence about the 1977 Heads of Government Meeting.

*06 May 1977 - 21 Jul 1977*

*Inventory Number: 2008/136*

## **United Nations: General: 1978/1979**

Talking points & briefs with UINHCR, Commissioner for Namibia, correspondence with UNCTAD on CHORM outcomes, on economic costs to front line states and general correspondence. Report back on attendance at UN meeting.

*09 Jan 1978 - 11 Dec 1979*

*Inventory Number: 2010/108*

## **United Nations: Documents A - N: 1979**

Documentation relating to the observation of the Zimbabwe elections and other Southern African issues. Consists of Memo by Mr Malhoutra to SG dated 13/9/79 on "Zimbabwe Elections: Commonwealth Observers" with Annexes A - N, together with further memo dated 20/9/79

*13 Sep 1979 - 20 Sep 1979*

*Inventory Number: 2010/109*

# Reviews

**Date Range** 20 Aug 1975 - 22 Aug 1980  
**Quantity** 3 files  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Internal Review of Secretariat Activities:1975**

Beginning with the Secretary Generals initiation of the review, the file contains, many confidential correspondence, drafts and summaries of Secretariat divisional activities. There is discussion of the review findings, reports to Senior Officials, and consideration of how they are to be implemented.

*20 Aug 1975 - 29 Jul 1976  
Inventory Number: 2007/163*

## **Report on the Salaries and Terms of Service of Non-Diplomatic Staff of the Commonwealth Secretariat: 1978**

Potential speaking notes for CSSA AGM; CSSA and Finance Sub-committee correspondence on salary review, plus Advisory Committee and a brief for the Secretary-General on the issue. Copy of Report on the Salaries and Terms of Service on non-Diplomatic Staff of the Commonwealth Secretariat.

*17 Apr 1978 - 14 Dec 1978  
Inventory Number: 2009/172*

## **Salary Review: 1974/1978**

Compiling membership of group to review salaries, including Diplomatic salaries. Papers outlining calculations and allowances.

*04 Jul 1974 - 14 Sep 1978  
Inventory Number: 2009/173*

## **Triennial Review Group Papers:1980**

Contains copies of Staff Rules 1977, Minutes from Finance Committee & the Sub-Committee 1977, Market Survey reports 1979, Report on Salaries, also comprises of brief for SG and DSG (Political and Administration).

*22/08/1980  
Inventory Number: 2011/281*

# Speeches

**Date Range** 15 Aug 1977 - 17 Dec 1980  
**Quantity** 3 file  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Speaking Engagements: January 1977/December 1979: Engagements and Messages: 1978/79**

List of daily engagements for 1978. Letters of request to speak, letters of acceptance and regret.

*30 Sep 1976 - 17 Dec 1979*

*Inventory Number: 2010/120*

## **Speaking Engagements: January/December 1978**

Invitation and surrounding correspondence.

*15 Aug 1977 - 23 Oct 1978*

*Inventory Number: 2009/174*

## **Speaking Engagements: Regrets: 1979**

Divided into two bundles: Regrets/Acceptances

*02 Jun 1978 - 02 Jul 1979*

*Inventory Number: 2010/121*

## **Speaking Engagements: January/June, July/December 1980**

Consists of two sub-files: Speaking Engagements, January/June 1980, divided into two bundles, Acceptances/Regrets; Speaking Engagements, July/December 1980, divided into three bundles, Regrets/Acceptances/Pending

*21/08/1979 - 17/12/1980*

*Inventory Number: 2011/282*

# Topics

**Date Range** 14 Jul 1977 - 09 May 1979  
**Quantity** 2 file  
**Provenance** Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

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## **Commonwealth Games - Legal: Part 1**

Discussion on the status of countries invited to compete and a copy of the Constitution of the Commonwealth Games.

*14 Jul 1977 - 28 Aug 1978  
Inventory Number: 2009/175*

## **Small States Meeting: Marlborough House: April 19/20 1979**

Papers focus on the issues of external finance.

*15 Jan 1979 - 09 May 1979  
Inventory Number: 2010/122*