

SIR SHRIDATH RAMPHAL PAPERS

1975 - 1979

Commonwealth Secretariat, Second Secretary General



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Date Range 07 Jan 1975 - 04 Oct 1979
Quantity 5 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

CFTC – BOR

Meeting of Commonwealth Fund for Technical Co-operation: 25 August 1975

Includes agendas, supporting papers and minutes.

*21 Jul 1975 - 21 Aug 1975
Inventory Number: 2006/170*

Commonwealth Fund for Technical Co-Operation: Board of Representatives Meetings:1977:1978:1979

Copies of bound minutes plus additional papers such as notes for Chairman and briefs for Secretary-General.

Topics covered include Report of Triennial Review Group, review of activities, funding & expenditure, composition of committee, assistance for Mozambique, Namibia and Zimbabwe.

*07 Feb 1977 - 24 Sep 1979
Inventory Number: 2010/103*

Nineteenth Meeting of Commonwealth Fund for Technical Co-Operation Board of Representatives: Friday 8 June 1979: Part 2

Loose papers for 8 June 1979 meeting and bound edition of 18 September 1978.

*22 May 1979 - 29 May 1979
Inventory Number: 2010/104*

Finance Committee

Finance Sub-Committee:1975/1976

Notice of meeting, agenda and relevant papers.

*07 Jan 1975 - 13 Feb 1976
Inventory Number: 2007/160*

Planning Committee

Planning Committee:1979: Part 1

Includes Committee Minutes as well as detailed work programmes from the divisions, discussing staffing, travel, and costing for projects as well as directors report.

Also contains sub-file: Senior Planning Committee 1976/78 containing papers on the establishment of the Committee; on membership of the Committee and also includes minutes from CFTC Technical Assistance Committee.

*12 Jun 1978 - 04 Oct 1979
Inventory Number: 2010/107*

Commonwealth Ministerial Meetings

Date Range 13 Mar 1975 - 17 Oct 1979
Quantity 15 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Finance Ministers Meetings

Finance Ministers Meeting and Georgetown Group of Experts

Includes notes and briefs for the Chairman, papers relating to practical arrangements, and press releases and circulars relating to the McIntyre Report.

*13 Mar 1975 - 28 Aug 1975
Inventory Number: 2006/167*

Finance Ministers Meeting: Georgetown: Papers and Minutes

Includes minutes of meetings and notes and briefs prepared by the Secretariat.

*17 Jul 1975 - 26 Aug 1975
Inventory Number: 2006/168 Box Number: SG/FMM/GUY*

Commonwealth Finance Ministers Meeting 1975 and Senior Finance Officials Meeting 1975

Includes timetables, press releases, correspondence, press cuttings and administrative papers.

*6 Aug 1975 - 29 Aug 1975
Inventory Number: 2006/169*

Finance Ministers Meeting and Senior Officials Meeting: Hong Kong:1976

Contains Report of Meeting Commonwealth Regional Organisations, London 21- 23 June 1976 as well as report of Finance Ministers Meeting and Senior Finance Officials Meeting. Also Meeting of CFTC Board of Representatives, Hong king, 27 September 1976, SG Brief.

*26 Jun 1976 - 14 Sep 1976
Inventory Number: 2007/156*

Finance Ministers Meeting and Senior Officials Meeting: Barbados: 21/22 September 1977

Copies of papers from the meeting.

*20 Apr 1977 - 09 Sep 1977
Inventory Number: 2008/132*

Finance Ministers' Meeting: September 1977:Barbados

Copy of Secretary Generals address to the meeting and address to the Board of Governors. An overview of CFTC experts in Barbados

*30 Aug 1977 - 23 Sep 1977
Inventory Number: 2008/133*

Finance Ministers Meeting: 1978: Montreal

Secretary-General's lunch, Wednesday 20 September and Mrs Ramphal's lunch, Thursday 21 September and other conference arrangements.

*07 Nov 1977 - 16 Oct 1978
Inventory Number: 2009/169*

Finance Ministers Meeting: Malta

Contains sub files: Finance Ministers Meeting Papers for Secretary General which includes copies of Ministerial Meeting Papers and a review of the Secretariat's activities. Sub file containing press clippings and news releases. Sub file containing details of invitations and activities including SG's and Mrs Ramphal's lunches for FMM.
23 May 1979 - 29 Sep 1979
Inventory Number: 2010/093

Agriculture, Food and Rural Meetings

Commonwealth Agriculture and Food Ministerial Meeting: Rome: 9 November 1979

Meeting agenda, report of Advisory Group on Food Production and Rural Development in the Commonwealth, paper on the work of the division and on food security
20 Aug 1979 - 17 Oct 1979
Inventory Number: 2010/087

Heads of Government Meetings

Heads of Government Meeting: Lancaster House: London: June 1977

Papers on arrangements and copies of various submitted Memoranda on topics for the meeting including A New International Economic Order. Also Session papers. News clippings on the possible attendance of Amin.
27 Jun 1975 - 15 Jun 1975
Inventory Number: 2009/161

Commonwealth Heads of Government Meeting: 8/16 June 1977

Contains subfile: Secretary Generals Entertainment which further divided by according to the various social events, detailing attendance, administrative details, and some speeches. Plus papers from the meetings.
25 Feb 1977 - 29 Jul 1977
Inventory Number: 2010/085

Heads of Government Meeting: 1979: Lusaka: Secretary-General's Papers: Follow-Up Action: Part 2

Contains following sub-files:
Format of HGMs; including correspondence from members on preservation of informality of meeting, and accreditation of South African journalists.
Meeting of Directors, Wednesday 21 February 1979; discussion on agenda topics and general administrative matters. Task Force Meeting, Wednesday 21 February 1979 and Task Force, June 29 1979; Discussion and analysis of potential outcomes, including funding of NGO desk and Women and Development advisor.
Also contains a number of other sub files of correspondence on; administrative arrangements, Ramphal's standing for a second term, science matters, declaration on racism, finances, memorandum to the summit from the Patriotic Front, plus other papers on Rhodesia/Zimbabwe, letter of thanks from Canadian Prime Minister on election.
11 Jan 1979 - 12 Sep 1979

Law

Law Ministers Meeting: Winnipeg:20/25 August 1977

Communiqué of the Law Ministers meeting, administrative letters, a versification to the Secretary General on the Winnipeg Conference, copy of the conference opening remarks, news clippings. Additionally the file begins with Mr Ramphals award as Honoree of the Caribbean American Intercultural Organization.

*27 May 1977 - 09 Sep 1977
Inventory Number: 2008/135*

Medical

Fifth Commonwealth Medical Conference:Wellington:New Zealand:15/25 November 1977

Conference papers relating to the final record and the Secretary Generals address.

*01 Nov 1977 - 15 Nov 1977
Inventory Number: 2008/130*

Senior Officials Meetings

Senior Officials Meeting: Canberra: May 24/27 1976

Social programme, circular letters, background papers, administrative arrangements for the meeting considering simultaneous observance of commonwealth day, review of Secretariat activities, cultural relations in the commonwealth, and the role of non-governmental bodies. Plus background briefs on Australia and correspondence relating to the Secretary General's arrangements.

*25 Mar 1976 - 29 May 1976
Inventory Number: 2007/151*

Conference

Date Range 04 Aug 1976 - 20 Aug 1976
Quantity 1 file
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Non-Aligned Conference: Documents for Co-ordinating Committee Meeting:9 -11 August 1976

Contains the following files:

SG150/76/1 Non-Aligned Conference: Documents for Co-ordinating Committee Meeting 9 - 11 August 1976. Documents in this file include draft agenda, schedules, resolutions and reports
SG150/76/2 Non-Aligned Conference: Economic Committee 11 - 14 August 1976 Documents in this file include, reports and action programme. SG/150/76/3 Non-Aligned Conference: Various Reports. Includes Reports from various meetings of the conference, speeches and similar.

04 Aug 1976 - 20 Aug 1976

Inventory Number: 2007/152

Correspondence

Date Range 02 Sep 1975 - 31 Dec 1979
Quantity 5 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Secretary-General's Chronological Copies: October 1975/June 1976:July/December 1976

Chronological copies of correspondence. Letters to and from the SG and other senior Secretariat officials. Many letters on behalf of SG by his Special Assistant
02 Sep 1975 - 30 Dec 1976
Inventory Number: 2007/157

Chronological Copies: General

Chronological copies of correspondence. Letters to and from the SG and other senior Secretariat officials. Many letters on behalf of SG by his Special Assistant
01 Mar 1976 - 04 Nov 1976
Inventory Number: 2007/153

Correspondence with the United States

Letters of acknowledgement for visits and meetings. Copies of speeches and conference discussion on America and world economic issues. Plus a press statement on Southern
16 Nov 1976 - 05 Aug 1977
Inventory Number: 2008/131

Correspondence with House of Commons: 1976/1979

Two sub-files:1976/77;1978/79. Ministerial correspondence with the Secretariat on attendance at various meetings; Commonwealth issues of interest to MPs and matters raised in Parliament, on Rhodesia/Zimbabwe elections and on Lome.
05 Feb 1976 - 31 Dec 1979
Inventory Number: 2010/096

Correspondence with Cabinet Office:1976/1979

Two sub-files:1976/77;1978/79 Correspondence on topics such as Commonwealth Fund for Mozambique; CFTC contributions by UK; distribution of Gleneagles agreement. Discussion notes on aid and finance issues.
19 Feb 1976 - 03 Jul 1979
Inventory Number: 2010/095

Country Files

Date Range Feb 1975 - 08 Dec 1978
Quantity 52 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

A - D

Visit to Australia: New Zealand: Fiji: and Papua New Guinea

Includes background papers on independence celebrations, letters of thanks from the SG, notes on meetings held and engagements, SG's briefs, correspondence and background

*20 Jun 1975 - 21 Oct 1975
Inventory Number: 2006/165*

Secretary-General's Visit to Australia and New Zealand: May/June 1976

Correspondences, new clippings UN reports, concerning apartheid, South Africa and sport; correspondence dealing with the enforcement of sanction against Rhodesia and notes on the Secretary General's discussions in Canberra and Wellington. There is also a file containing details about the visit of R. D. Muldoon, The Prime Minister of New Zealand to Britain which includes his programme and copies of his speeches. Plus briefing notes prepared by the Secretariat for the Secretary General and notes on meetings between the two.

*10 Oct 1975 - 21 May 1976
Inventory Number: 2007/141*

Australia: 1978 / 1979

Comprising mainly of correspondence between Ramphal and Fraser. General correspondence topics include Commonwealth and Australian Election Observer Missions in Zimbabwe; hosting of 1981 CHOGM; nominations for the Commonwealth Study Group on Constraints on Structural Change and Growth; on the special nature of Commonwealth meetings; Commonwealth Membership of the Gilbert Islands; on Zimbabwe and the Lusaka CHOGM; and on sport and apartheid. Plus a sub-file: Proposed Commonwealth Regional Meeting, Melbourne, February 1978 containing paper on Australia's approach to the Common Fund; on membership of Tuvalu and Solomon Islands; Assistance for Namibia; potential collaboration with the US; and a note on role for Antony Tasker in follow up to CHOGRM.

*30 Sep 1977 - 20 Dec 1979
Inventory Number: 2010/088*

Vienna Institute for Development:1976

Invitation to Secretary General to address conference on "The New International Economic Order" and drafts of his speech

*08 Sep 1975 - 07 Sep 1976
Inventory Number: 2007/164*

The Bahamas:1979

On Solomon Island & Gilbert Island membership; assistance donations to Zambia and Zimbabwe; on 250th anniversary of Parliament in Bahamas.

*09 Feb 1978 - 14 Nov 1979
Inventory Number: 2010/089*

Bangladesh: Briefs

Briefs for the SG's visit on topics such as the political situation, economic affairs, education, youth, science and trade.

Oct 1975

Inventory Number: 2006/164

Bangladesh:1978/1979

Correspondence between Secretary-General and Bangladesh on general matters as well as on the appointment of Dr Murshid to role of ASG and on election of Ziaur Rahman to President of Bangladesh; Commonwealth Day message.

09 Feb 1978 - 06 Dec 1979

Inventory Number: 2010/090

Secretary-General's Visit to Barbados: Trinidad: Guyana: Jamaica: New York: February 1977

New York Meeting includes a record of Secretary Generals Meeting with Andrew Young. Jamaica file has news clippings on Ramphals meeting with Michael Manley. Guyana file relates to current events, invitations to lecture and the 7th anniversary. The Barbados files contains notes of a meeting with Prime Minister Adams and prepared briefs for the

14 Jan 1977 - 18 Mar 1977

Inventory Number: 2008/141

Barbados:1978/1979

On the Common Fund; Tuvalu & Gilbert Islands membership; issues for small states; on Belize and the sale of Arms to Guatemala; Hugh Springer for permanent representative at the UN and on diplomat training.

02 Jan 1978 - 29 Nov 1979

Inventory Number: 2010/091

Secretary-General's Visit to Bonn

Contains briefs for his visit on the following: McIntyre Group and its relevance to UNCTAD; Assessment of the Kingston Package; Implementation of the Lome Convention; Raw Materials and Overview; North South Dialogue; Germany and Development Assistance. Plus correspondence on visit arrangements

07 Jan 1976 - 31 Mar 1976

Inventory Number: 2007/165

Visits: To Botswana, Gaborone Speech, July 1978: Convocation, St Francis Xavier University, Halifax 1978: Visit to Delhi, Kuala Lumpur, Singapore, Bombay, Arusha, Nairobi

Ramphal; Canada; India; Malaysia; Tanzania; Kenya

In addition to the speeches given, there are invitations and official programmes for events attended by Ramphal. There are also briefs for official Visit to Kenya and supplementary briefs for India which includes newclippings.

22 Jul 1978 - 08 Dec 1978

Inventory Number: 2009/162

Secretary-General's Visit to Brussels October 1977

Details about appointments and meeting during his visit. Also contains a file of news clippings on ACP, Europe and the Lome Convention and handwritten notes by the Secretary General for his address to Commonwealth Ambassadors.

25 Aug 1977 - 04 Oct 1977

Inventory Number: 2008/139

Secretary-General's Visit to Canada August 1975 to give opening address at Couchiching Conference

Includes drafts of the speech and related papers, press cuttings, and papers relating to practical arrangements.

*24 Apr 1975 - 15 Oct 1975
Inventory Number: 2006/171*

Secretary-General's Visit to Canada to Dalhousie and Guelph Universities: October 1976

Includes draft versions of speeches. Invitations, correspondence both admin and more

*05 Jan 1976 - 16 Nov 1976
Inventory Number: 2007/166*

Opportunities International :University of Regina: July 20/22 1976

Correspondence and travel arrangement relating to the Opportunities International Seminar on co-operative education in the Commonwealth. Also includes a record of the proceedings.

*13 Apr 1976 - 15 Jul 1976
Inventory Number: 2007/142*

Secretary-General's Visit to Quebec and Ottawa:28 March/2 April 1977

Programme of visit including meeting with Quebec Premier Rene Levesque; notes and speeches given and text from the symposium Commonwealth and Francophonie. Document on co-operation between the Commonwealth and Francophonie countries in West Africa.

*23 Mar 1977 - 12 Jul 1977
Inventory Number: 2008/140*

Secretary-General's Visit to Cyprus:1976

Briefs on Cyprus prepared by the following divisions: Legal, Medical, Commodities, Education, Science, CFTC, International Affairs Division.

*24 Jun 1976 - 15 Jul 1976
Inventory Number: 2007/143*

F - L

Secretary-General's Visits To: The Gambia: Sierra Leone: Ghana: January 30 1979 to February 9 1979

Contains following sub-files for each country: The Gambia(x2) ;Ghana(x2); Sierra Leone(x2) - all containing briefs from the divisions. Plus three temporary files containing travel and administrative details. Also included are a bundle of black/white photographs of the trip and newspaper clippings.

*18 Aug 1978 - 24 Jan 1979
Inventory Number: 2010/123*

Visit to Accra, Ghana for Seventh Commonwealth Education

News clippings, press releases and speeches. A subfile of briefs prepared for the Secretary General on the political background in Ghana. Copies of papers from various countries, a draft report of the conference

*23 Nov 1976 - 06 May 1977
Inventory Number: 2008/142*

Secretary-General's Visit to Hong Kong: September/October 1976 for Commonwealth Finance Ministers' Meeting

Some briefs for the Secretary General and copies of speeches given by him and others.
08 Sep 1976 - 05 Oct 1976
Inventory Number: 2007/167

Briefs for Secretary-General's Visit to Hong Kong (Finance Ministers Meeting): September 1976

Briefs on Hong Kong prepared by the following divisions: Legal, Youth, Education, Food Production and Rural Development, Science, Applied Studies, CFTC, Trade and Finance, International Affairs Division..
Sep 1976
Inventory Number: 2007/137

Visit to India and Sri Lanka, October 1975

Includes background papers and briefs on the two countries, memoranda relating to practical arrangements and correspondence between the Secretariat and officials.
30 Sep 1975 - 28 Nov 1975
Inventory Number: 2006/172

Secretary-General's Visit to India: 22/24 December 1977

Speech from B. K. Nehru and correspondence on a visit by the Secretary General to India. Also briefs for visit prepared by all areas of the Secretariat.
07 Jan 1976 - 26 Aug 1977
Inventory Number: 2008/127

India

Mainly comprising of speeches and briefs. Plus additional correspondence and invitations around the visit. Sub files include Talking Points which cover Indian economic development as well as the Commonwealth.
02 Mar 1977 - 11 Jan 1978
Inventory Number: 2009/163 Box Number: 6582

Secretary-General's Visit to India: 22/24 December 1977

Speech from B. K. Nehru and correspondence on a visit by the Secretary General to India. Also briefs for visit prepared by all areas of the Secretariat.
07 Jan 1976 - 26 Aug 1977
Inventory Number: 2010/084

Secretary-General's Visits to India

Relates to First Commonwealth Ministerial Meeting on Industrial Cooperation, Bangalore, 5/7 March 1979. Report of the meeting and the papers presented are to be found at APP79/332 & 333
Includes photographs.
26 Jan 1979 - 08 Mar 1979
Inventory Number: 2010/124

Jamaica: Secretary-General's Visits

Primary purpose of visit is attendance at Conference of Vice-Chancellors of Commonwealth Universities. Files also includes various speeches and articles. Papers on Commonwealth meeting on Government Policy on Youth Affair; on role of Universities, and a number of sub-files on African related issues.

Briefing material for SG on Uganda; on Tanzania; on Zambia. Format of HGM's, with reference to Lusaka 1979, including copies of replies from government on form and atmosphere of the meeting.

HGM Lusaka, Agenda, including copies of replies from government on agenda. HGM Lusaka, Introductory Speakers, including notes for meeting with President Kaunda. Also news clippings and letter on 'organs of the Patriotic Front', and a brief for SG on 'Bishops Muzorewa's Brief to the International community'.

27 Feb 1979 - 28 Jun 1979

Inventory Number: 2010/125

M - SA

Briefs for Secretary-General's Visit to Malaysia: October 1976: Part 6

Briefs on Mauritius prepared by the following divisions: Legal, Health, Youth, Education, Food Production and Rural Development, Science, Applied Studies, CFTC, International Affairs Division and trade and Finance.

Oct 1976

Inventory Number: 2007/146

Malta: Briefs: April 1976

Includes briefs prepared by International Affairs, Trade and Finance, Education, CFTC. Also a programme of visit; notes on his meetings; draft of an article; a copy of the Secretary General's address to the Commonwealth Youth Affairs Council and a copy of his letter to the Maltese Prime Minister.

23 Mar 1976 - 05 May 1976

Inventory Number: 2007/144

Malta

Correspondence including letter of appreciation from Maltese High Commission on lunch with the Secretary General; on the proposed Commonwealth Communitate Service Programme and on humanitarian assistance for Cyprus.

02 Jan 1976 - 07 Sep 1977

Inventory Number: 2009/156

Briefs for Secretary-General's Visit to Mauritius: September 1976

Briefs on Mauritius prepared by the following divisions: Legal, Health, Youth, Education, Food Production and Rural Development, Science, Applied Studies, CFTC, International Affairs Division and additional papers on the economy and history of Mauritius. Drafts of Secretary Generals address to the CPA in Mauritius covering Mozambique and including substituted paragraphs on Rhodesia.

Sep 1976

Inventory Number: 2007/145

Countries: Commonwealth Aid to Mozambique

Copies of statements on Southern Africa by Callaghan and Kissinger; circular letters and message to Commonwealth Heads of Government; communiqués and minutes of the Sanctions Committee; UN country documentation on Mozambique and Security Council Proceedings and Commonwealth Statements on the issue.

Feb 1975 - 10 May 1976

Inventory Number: 2007/140

New Zealand

Content covers visit to Germany; aid for Mozambique; New Zealand's sporting links with South Africa; a copy of speech given by the High Commissioner on Commonwealth Day; and New Zealand comment on potential attendance of Idi Amin at CHOGM
09 Jan 1976 - 24 Nov 1977
Inventory Number: 2009/158

Secretary-General's Visit to Nigeria: May 1976

Very large briefs prepared by International Affairs Division, Trade and Finance, Commodities, Food, CFTC, Legal, Education and Health. Additional papers on Federalism, copy of Keynote Address to International Conference on Federalism, West African Health Secretariat. There is a file within containing copies of documents from the Sanctions
24 Nov 1975 - 05 Jul 1976
Inventory Number: 2007/168

Nigeria

Correspondences on Commonwealth Community Service Programme; messages conveyed to Obasanjo on his appointment as President; aid to Mozambique; assistance to Cyprus; and on the appointment of Emeka Anyaoku as Deputy Secretary General.
15 Feb 1976 - 14 Dec 1977
Inventory Number: 2009/157

S - Z

Secretary-General's Visit to Scotland, Edinburgh:28/29 July 1977

Covering the Secretary General's visit to the Law Conference, the file contain copies and drafts of speeches in the Secretary Generals own hand. Also contains additional speech drafts for the Meeting of Commonwealth Law Reform Agencies and various booklets relating to the legal profession.
23 Jul 1977 - 28 Jul 1977
Inventory Number: 2008/125

Briefs for Secretary-General's Visit to The Seychelles: September 1976

Briefs on The Seychelles prepared by the following divisions: Legal, Medical, Education, Commodities, Food Production and Rural Development, CFTC, International Affairs Division.
Jun 1976
Inventory Number: 2007/138

Secretary-General's Visit to Singapore and Malaysia: October 1976

Contains briefs prepared by International Affairs Division, Trade and Finance, CFTC, Food and Rural Production, Health, Science, Applied Studies, Legal. Also contains correspondence and itinerary on his visit.
07 Aug 1976 - 05 Oct 1976
Inventory Number: 2007/169

Southern Africa

Document summarizing Commonwealth countries position on Angola; Commonwealth assistance to Rhodesians and Namibians; Sanctions Committee Letter to Governments and note of messages to Foreign Ministers in Mozambique and Tanzania, plus a letter to Kurt Waldheim, UN. Plus briefs prepared by International Affairs and Trade and Finance and handwritten notes by Ramphal on statement in Maputo on Mozambique.
28 Feb 1976 - 16 Mar 1976
Inventory Number: 2007/148

Visits to Sri Lanka, Bangladesh & Malaysia

Briefs for the visit prepared by the divisions of the Secretariat, news clippings on the visit, copies of speeches made and details of suggested talking points. The majority of the contents are concerned with Bangladesh

04 Jul 1977 - 03 Nov 1977

Inventory Number: 2008/126

Sri Lanka

Includes thanks for reports, notification of meetings; letters on a gift from Sri Lanka; a circulated copy of a letter from the Anti-Apartheid Movement to the Secretary General, and a letter on the withdrawal of Mr Mendis as candidate for Deputy Secretary General.

08 Jun 1976 - 08 Dec 1977

Inventory Number: 2009/159

Secretary-General's Visit to Tanzania: September 1976

Commonwealth Secretariat statements and news releases and correspondence about South Africa, apartheid and sport. Photocopies of news clippings also included.

May 1976 - 28 Sep 1976

Inventory Number: 2007/149

Tanzania

Correspondence concerning the paper by Tanzania on "The role of functional literacy in the struggle for the liberation of Africa"; statement on the Soweto killings; circulated memorandum from Nyerere on Rhodesia; text of High Commissioners speech on The World Bank and the New International Economic Order; and on aid to Mozambique

23 Oct 1975 - 05 Sep 1977

Inventory Number: 2009/160

Secretary-General's Visit To: Trinidad - University of West Indies Graduation Ceremony, January 28 1978: Guyana: Jamaica: Fiji: Western Samoa: Australia - Sydney for Heads of Government Regional Meeting, 10/17 February 1978

Travel arrangements and speech for graduation ceremony. Plus briefs from Secretariat divisions on SPEC; briefs on Fiji and on Western Samoa, plus suggested talking points for the Secretary-General.

29 Aug 1977 - 23 Feb 1978

Inventory Number: 2009/176

Secretary-General's Visit to Uganda and Tanzania: March 1976: Briefs

Briefs prepared by Youth, Education, Science, Food, Legal, Medical, CFTC, Commodities, Trade and Finance, International Affairs, and a summary of discussion topics. Ugandan visit March 1976 in response to invitation by President Amin. Also new clippings and correspondence concerning the nature of his visit and topics for discussion in Uganda.

15 Jan 1976 - 19 Mar 1976

Inventory Number: 2007/150

Correspondence with United States and Embassy: 1975/1979

Correspondence on American interest in procedures of CHOGM; speaking engagements; observer status at the Development Committee; on the Anglo-American settlement and Lancaster House; statements and addresses by US officials including President Carter; plus the potential of Commonwealth Ambassadors meetings.

23 Sep 1975 - 26 Oct 1979

Inventory Number: 2010/097

Secretary-General's Visit to New York and Regina: July 1976

Notes from Senior Officials Meeting, background information on the Conference of International Economic Co-operation; statement by the SG on the Olympics and apartheid, papers relating to the education co-operation seminar visit in Regina and a copy of his address at the opening of Opportunities International. Travel arrangements and notes for file about visit to New York and the granting of Observer Status at the UN
20 Feb 1976 - 15 Oct 1976
Inventory Number: 2007/147

Visit to Washington April 1977: North-South Issues: Joint Economic Committee of the Congress of the United States

Contain correspondence on arrangements and details of the meeting, copies of speeches and papers. Visit includes Woodrow Wilson Institute; Joint Economic Committee of the Congress of the United States; Council of Foreign Relations.
May 1976 - 05 May 1977
Inventory Number: 2008/128

Visits: United States of America: New York

Copies of speeches and relevant information mainly relating to economic co-operation including UN Conference on Technical Co-operation Among Developing Countries. The 50th Anniversary of the Antigonish Movement and New Forest Conference. Also includes speech and programme for the 10th CSC Meeting in Guyana. CSC publication Science and Technology for Development: Working Draft for Discussion.
10 Aug 1978 - 25 Sep 1978
Inventory Number: 2009/164

Zambia

Correspondence on diplomatic appointments and on attending CHOGMs and UN General Assembly Meetings. Also a copy of message for President Kaunda from the Secretary General concerning visits and the situations in Bangladesh and Southern Africa.
21 Feb 1977 - 01 Dec 1977
Inventory Number: 2008/129

Secretary-General's Visit to Lusaka: New Zealand: Singapore: Malaysia: November 1977

News articles, copies of Secretary-Generals speech at CPA 1977, at opening of Gaborone Trade Fair and on Gleneagles. Discussion of New Zealand sporting contact with South Africa. Briefs for Secretary-General's visit to Zambia. Communiqué from Ramphal to Obasanjo on conversations with Kaunda 9 November 1977. Plus request from Ramphal to Kaunda to publicly state they will attend Commonwealth Games in Canada. New Zealand material comprises of; files of news coverage clippings, travel and Itinerary. Details, and the fifth Commonwealth Medical Conference, Wellington, New Zealand, 15/25 November 1977 including copies of conference material
04 Aug 1977 - 20 Jun 1978
Inventory Number: 2009/165

Secretary-General's Visits to Zambia: 1979

Zambian newspaper clippings, draft statement by SADC Conference on Southern Africa: Towards Economic Liberation; Ramphal's response to conference opening address; message from Nkomo via Secretariat to Heads of Government giving reassurances for security during CHOGM; and copies of papers from the meeting of the Board of Trustees of the Non-Partisan Fund for World Disarmament & World Development.
14 Jun 1979 - 05 Jul 1979
Inventory Number: 2010/092

Divisions

Date Range Feb 1975 - 13 Dec 1979
Quantity 9 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Divisions: Applied Studies: 1978/1979

Notes on administration and key training programs of the division including; Public enterprise courses, Senior Foreign Service Officers training, Junior Diplomats training.
17 Nov 1977 - 13 Dec 1979
Inventory Number: 2010/098

Divisions: Economic Affairs: 1978/1979

Topics covered include economic briefs for SG on Australia [CHOGRM brief makes comment on Indian civil service], on American involvement in CHORM follow up; papers on NIEO; Reactions to the World Development Report; Commonwealth Regional Consultative Group on Trade Report; small states; Industrial Development under Lome; Proposed Venture Capital Company; on the Common Fund; plus EAD Work Programme 1979/80.
07 Jun 1978 - 11 Oct 1979
Inventory Number: 2010/099

Divisions: Education:1978/1979

General correspondence, invitations plus reports including; Technical Education, on Low-Cost Science Teaching; on In-Service Teacher Education; Liaison visit to Botswana, Lesotho, Swaziland; on visit to CBA conference plus other visits.
13 Feb 1978 - 12 Dec 1979
Inventory Number: 2010/100

Divisions: Food Production and Rural Development:1978/1979

Correspondence relating to SWAPO and food supply from South Africa; notes from the Advisory Group on Food Production and Rural Development – Follow Up Action; CARICOM feasibility study; report on FAO's World Conference; Papers of Commonwealth Agriculture & Food Ministerial Meeting, Rome November 1979.
28 Nov 1977 - 12 Nov 1979
Inventory Number: 2010/101

Divisions: Information:1978/1979

Reports of various trips including Commonwealth Broadcasting Association conference; correspondence and notes on aspects media coverage; on the MacBride Commission; plans for Zimbabwe on various responses to Lusaka CHOGM; and report on press at CHOGM.
23 Jun 1978 - 15 Nov 1979
Inventory Number: 2010/102

**Inter-Divisional Liaison 1977: Information/Food Production and Rural Development
Division/Economic Affairs/Education**

Information division papers includes; Secretary-General's notes for statement on Anglo-American Proposals in Rhodesia, discussions with CPU and various news articles. Reports on activities in Food Production and Rural Development, including a report of visit to CARICOM and to Canada. Economic issues include ACP / EEC, the Report of the Commonwealth Group of Experts and Plan of Operations for the Economic Division. Speeches at various educational institution.

*12 Jun 1975 - 11 Jan 1978
Inventory Number: 2009/167*

Commonwealth Youth Programme: Commonwealth Youth Affairs Council

Contains report of second meeting, Nairobi 1975, containing speeches, working papers, circular letters and news releases. Also draft agenda and circular letter of invitation for the

*Feb 1975 - 03 Mar 1976
Inventory Number: 2007/139*

Commonwealth Youth Programme

Material relating to the CYP Review Group; report on Youth programmes in India produced by the Government of India; Minutes from the Committee of Management Meetings; Annual Reports from the Africa and the Caribbean Centre for Advanced Studies in Youth Work and final Report of the Review Group on the CYP.

*06 Oct 1975 - 18 Feb 1976
Inventory Number: 2007/154*

Commonwealth Youth Programme: Commonwealth Youth Affairs Council: Third Meeting:26/30 April 1976: Malta

Contains Annual Progress Report of Secretary General for the Third Meeting; a Situation Paper for the SG on the recommendations of the CYP Review Group; Memorandum of Understanding and Financial Regulations.

*23 Mar 1976 - 20 Apr 1976
Inventory Number: 2007/155*

Economic

Date Range 16 Jul 1975 - 14 Apr 1978
Quantity 3 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Towards a New International Economic Order: Report by a Commonwealth Expert Group: McIntyre Report

Includes background papers and correspondence generated during the preparation of the
16 Jul 1975 - 30 Sep 1975
Inventory Number: 2006/166

Commonwealth Technical Group on Common Fund 1977

1977; Arnold Smith
Includes terms of reference; papers summarising the context and work of the fund and its links with the Programme for Commodities and UNCTAD. There is also the text of a speech by Ramphal given at the International Chamber of Commerce, and a paper on North/South Issues: Perceptions of Inter-Dependence.
May 1976 - Aug 1977
Inventory Number: 2008/143

Common Fund Ministerial Meeting File for Secretary-General, including: Heads of Government Meeting 1977: United Nations Conference on Trade and Development Documents, November 1977

Information division papers includes; Secretary-General's notes for statement on Anglo-American Proposals in Rhodesia, discussions with CPU and various news articles. Reports on activities in Food Production and Rural Development, including a report of visit to CARICOM and to Canada. Economic issues include ACP / EEC, the Report of the Commonwealth Group of Experts and Plan of Operations for the Economic Division. Speeches at various educational institution.
30 Mar 1978 - 14 Apr 1978
Inventory Number: 2009/168

Internal

Date Range 09 Jun 1975 - 10 Apr 1979
Quantity 7 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Commonwealth Day

Commonwealth Day: Simultaneous Observance

Details relating to the first simultaneously observed Commonwealth Day. Contains a letter from Richard Wood seeking out the Secretary Generals approval for the Queen Mother to attend, copies of press cuttings commenting on the change of date.

*09 Jun 1975 - 27 Oct 1976
Inventory Number: 2007/159*

Commonwealth Day: 11 June 1976: Secretary-General's Reception

Contains details on menus and flowers, invitations and music, plus correspondence on attendance. Also a letter of thanks from Buckingham Palace
Reflects the organisation of the Commonwealth Day before it became a mutually observed.

*24 Mar 1976 - 16 Jul 1976
Inventory Number: 2007/158*

Commonwealth Day: 14 March 1977

Details of arrangements for the first simultaneously observed Commonwealth Day.

Includes;

copy of New Release; suggestions including extracts from the Senior Officials Meeting on ways to mark the event. Details of Secretary Generals attendance at the Commonwealth Day Reception at the Education Conference in Ghana

*09 Jun 1975 - 17 Mar 1977
Inventory Number: 2008/134*

Commonwealth Day:13 March 1978

Contains sub files for catering and flowers and replies.

*11 Oct 1977 - 27 Apr 1978
Inventory Number: 2009/170*

Observance of Commonwealth Day and Celebrations 1979, 12 March: Part 1

Includes details of Guest List; Secretariat - Non-Diplomatic Staff; Replies for Commonwealth Day Reception; Printing of Invitations; Catering / Flowers / Music.

*30 Jan 1978 - 10 Apr 1979
Inventory Number: 2010/105*

Invitations

Invitations to Secretary-General: January/June 1978: July/December 1978

*05 Dec 1977 - 20 Dec 1978
Inventory Number: 2009/171*

Invitations to Secretary-General: January/December 1979

Two sub-files, covering periods January/July , August/December. Contains many of the original invitations.

*08 Dec 1978 - 04 Dec 1979
Inventory Number: 2010/106*

Organisations

Date Range 14 Mar 1975 - 18 Dec 1979
Quantity 18 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

L'Agence de Co-Operation Culturelle et Technique

Correspondence on education matters, reports and briefs on various meetings. Two sub-files:1976/77;1978/79
23 Mar 1976 - 07 Dec 1979
Inventory Number: 2010/110

Commonwealth Agricultural Bureaux:1972/1979

CAB leaflets
08 Feb 1972 - 16 Mar 1979
Inventory Number: 2010/111

Commonwealth Association of Tax Administrators

On establishment of CATA and accommodation by Secretariat.
04 Sep 1979 - 12 Sep 1979
Inventory Number: 2010/112

Commonwealth Foundation:1978/1979

Various reports to the trustees and a Directors report and the possibility of the Foundation undertaking aid work. Correspondence on South African association with Commonwealth association groups, attendance & papers for CHOGM. Aide memoire for discussion between Foundation Director and the Secretary-General. Includes the Foundation publication Aims and Achievements 1966 / 1978.
16 Feb 1978 - 05 Oct 1979
Inventory Number: 2010/113

Commonwealth Institute: 1976/1977

Correspondence between the Secretary General and Director of the Commonwealth Institute. Mainly concerning invitations. Copies of Institute Executive Committee.
04 Sep 1975 - 05 Sep 1977
Inventory Number: 2010/086

Commonwealth Institute:1978/1979

Correspondence and a note on the topic of the relationship between the Institute and the Secretariat.
31 Jan 1978 - 14 Dec 1979
Inventory Number: 2010/114

Commonwealth Parliamentary Association:1978/1979

On a visit to Marlborough House and attendance at their Conference
14 Mar 1978 - 26 Nov 1979
Inventory Number: 2010/115

Paris: 1976

Copies of papers delivered at the Anglo-French Colloquium on Independence and Dependence: the relations of Britain and France with their former territories. Correspondence on this and other similar conferences.

May 1976

Inventory Number: 2007/161

Dag Hammarskjold Foundation:1975/1979

Secretary General appointment to the Board of Trustees.

24 Sep 1975 - 02 Feb 1977

Inventory Number: 2008/138

Non-Governmental Organisations:1978/1979

Report of the Advisory Committee on Relationships between the Official and Unofficial Commonwealth

29 Mar 1978 - 26 Nov 1979

Inventory Number: 2010/116

Royal Commonwealth Society:1978/1979

Correspondence on the Society for Commonwealth Friendship of India and on NZ RCS's invitation to a South African speaker. Notes on government expenditure and a copy of Art Link.

08 Mar 1978 - 18 Dec 1979

Inventory Number: 2010/117

Third World Foundation 1977/79

Mainly promotional literature and correspondence from Third World Foundation. Copy of SG speech "Unity alone is not strength."

24 Nov 1977 - 09 Nov 1979

Inventory Number: 2010/118

World Bank:1977/79

Correspondence on possible project collaboration with the World Bank, record of meetings with Robert McNamara and with Richard King. World Development Report note by Ramphal and related papers.

08 Jul 1976 - 18 Oct 1979

Inventory Number: 2010/119

United Nations (UN)

Commonwealth Meeting on Law of the Sea Matters:Geneva:14/15 March

Papers on the attitude of Commonwealth countries on subjects discussed at the Caracas and Geneva sessions of UNCLOS III and the March 1975 Geneva Commonwealth Meeting.

14 Mar 1975 - 12 Feb 1976

Inventory Number: 2007/162

New York

Correspondence about meetings in New York, mainly UN related.

28 Oct 1976 - 08 Sep 1977

Inventory Number: 2008/137

**United Nation's Conference in Support of Zimbabwe and Namibia: Maputo: May 1977:
Related Papers**

Draft versions of statements and speeches of the Secretary General to the UN conference and others on the topic. Copies of news clippings, speeches and statements from the conference, plus correspondence about the 1977 Heads of Government Meeting.

06 May 1977 - 21 Jul 1977

Inventory Number: 2008/136

United Nations: General: 1978/1979

Talking points & briefs with UINHCR, Commissioner for Namibia, correspondence with UNCTAD on CHORM outcomes, on economic costs to front line states and general correspondence. Report back on attendance at UN meeting.

09 Jan 1978 - 11 Dec 1979

Inventory Number: 2010/108

United Nations: Documents A - N: 1979

Documentation relating to the observation of the Zimbabwe elections and other Southern African issues. Consists of Memo by Mr Malhoutra to SG dated 13/9/79 on "Zimbabwe Elections: Commonwealth Observers" with Annexes A - N, together with further memo dated 20/9/79

13 Sep 1979 - 20 Sep 1979

Inventory Number: 2010/109

Reviews

Date Range 20 Aug 1975 - 14 Dec 1978
Quantity 3 files
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Internal Review of Secretariat Activities:1975

Beginning with the Secretary Generals initiation of the review, the file contains, many confidential correspondence, drafts and summaries of Secretariat divisional activities. There is discussion of the review findings, reports to Senior Officials, and consideration of how they are to be implemented.

*20 Aug 1975 - 29 Jul 1976
Inventory Number: 2007/163*

Report on the Salaries and Terms of Service of Non-Diplomatic Staff of the Commonwealth Secretariat: 1978

Potential speaking notes for CSSA AGM; CSSA and Finance Sub-committee correspondence on salary review, plus Advisory Committee and a brief for the Secretary-General on the issue. Copy of Report on the Salaries and Terms of Service on non-Diplomatic Staff of the Commonwealth Secretariat.

*17 Apr 1978 - 14 Dec 1978
Inventory Number: 2009/172*

Salary Review: 1974/1978

Compiling membership of group to review salaries, including Diplomatic salaries. Papers outlining calculations and allowances.

*04 Jul 1974 - 14 Sep 1978
Inventory Number: 2009/173*

Speeches

Date Range 15 Aug 1977 - 17 Dec 1979
Quantity 3 file
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Speaking Engagements: January 1977/December 1979: Engagements and Messages: 1978/79

List of daily engagements for 1978. Letters of request to speak, letters of acceptance and regret.

30 Sep 1976 - 17 Dec 1979

Inventory Number: 2010/120

Speaking Engagements: January/December 1978

Invitation and surrounding correspondence.

15 Aug 1977 - 23 Oct 1978

Inventory Number: 2009/174

Speaking Engagements: Regrets: 1979

Divided into two bundles: Regrets/Acceptances

02 Jun 1978 - 02 Jul 1979

Inventory Number: 2010/121

Topics

Date Range 14 Jul 1977 - 09 May 1979
Quantity 2 file
Provenance Ramphal | Sir I Shridath |1928| second Commonwealth Secretary-General

Commonwealth Games - Legal: Part 1

Discussion on the status of countries invited to compete and a copy of the Constitution of the Commonwealth Games.

*14 Jul 1977 - 28 Aug 1978
Inventory Number: 2009/175*

Small States Meeting: Marlborough House: April 19/20 1979

Papers focus on the issues of external finance.

*15 Jan 1979 - 09 May 1979
Inventory Number: 2010/122*