

# COMMONWEALTH SECRETARIAT RECORDS

## RELEASED IN 2009

---

**2009/001 Meeting of Representatives of Regional Organisations: June 1976 in London: South Pacific Bureau for Economic Co-Operation: Caribbean Community: East African Community: Association of South-East Asian Nations: Administrative Arrangements: Part 1**

06 Oct 1975 - 10 Oct 1977

ECON/33/94/06

**Details**

Mainly concerned with setting up meetings, though some papers from meetings are included.

**2009/002 EEC - ACP Group of States Negotiations: Assistance to Fiji: Administrative Arrangements and Correspondence**

20 Oct 1976 - 07 Jul 1977

ECON/71/92/01

**Details**

Contains notes on meetings between President of ACP and EEC ministers; notes and background papers discussing trade and pricing issues for various commodities

**2009/003 Seventh Commonwealth Education Conference**

Mar 1977

EDP/07CEC

**Details**

Contains handbook, directory of delegations, programme of social events, programme of the opening ceremony for the meeting, working paper for the officials meeting and the report of meeting of senior officials.

**2009/004 Heads of Government Meeting 1977: Liaison Officers Meetings**

29 Oct 1976 - 14 Mar 1977

HGM/LO/77

**Details**

Minutes of the meetings and other administrative arrangements.

**2009/005 Papua New Guinea: Commonwealth Secretariat Assistance in: a, Setting Up a High Commission in London: Training of Diplomats**

10 Oct 1975 - 28 Jan 1977

I32/04/03/02

**Details**

Administrative arrangements around visit of Prime Minister Somare; note on meetings about public service job and training needs

**2009/006 Evaluation of Legislative Drafting Courses**

24 Feb 1977 - 02 Jun 1977

L155/199/01/03

**Details**

Following up on post course progress. Reports and evaluation of the courses

**2009/007**

**Technical Co-Operation: Part 2**

20 Mar 1974 - 25 Nov 1977

L155/B33

**Details**

Correspondence, memoranda, reports.

**2009/008**

**Ramesh Maharaj: Part 1**

08 Oct 1975 - 16 Jan 1977

L155/TDAD/RM

**Details**

Contains copies of court rulings, newsclippings, "The Rule of Law and the Legal Profession of Trinidad & Tobago" speech by Maharaj.

**2009/009**

**Administrative Arrangements between Marlborough House and Commonwealth Youth Programme**

16 Dec 1974 - 03 Aug 1978

ADM/101/19/01

**Details**

Contains details of the Agreement between CYP and the Secretariat 13 August 1976, CYP policy on regional staff and plans of expenditure 1978/79.

**2009/010**

**Financial Regulations of the Commonwealth Secretariat**

15 Nov 1965 - 24 Jul 1978

ADM/110/06/01

**Details**

Contains sub-file: Amendments to Financial Regulations. Shows the development of the revised financial regulations and correspondence dealing with its release to governments, including letter from the Exchequer and audit department.

**2009/011**

**Conversion of Existing M1 Posts to the New Diplomatic Grade of D4:Part 1**

22 Feb 1978 - 16 Aug 1978

ADM/111/02/10

**Details**

Correspondence dealing with status of diplomatic and non-diplomatic staff of the Secretariat, as well as conversion of grades.

**2009/012**

**Salaries Review Group 1977**

11 Feb 1977 - 13 Jan 1978

ADM/111/05/01E

**Details**

Background to 1977 Triennial Review. Covering allowances and previous alterations to pay. Correspondence on arrangements at UN and in Canada and UK.

- 2009/013**      **Commonwealth Agricultural Bureaux: General**  
20 Mar 1967 - 09 Oct 1978  
ADM/94/11/01  
**Details**  
Papers examining proposed link between the Bureaux and the Commonwealth Secretariat. Discussion of financial contribution from member countries, in particular concern regarding Indian and Pakistan.
- 2009/014**      **Advisory Committee on Relationships between the Official and Unofficial Commonwealth: Administration and Membership: Volume 1**  
07 Mar 1977 - 09 Nov 1978  
ADM/ADV/REL  
**Details**  
Begins with a brief discussion on Secretariats relationship with NGO's, then on the formation of the Advisory Committee including record of meetings of the Planning Group. Circular letter 10/78 on methods of consultation with NGO's and responses. Plus discussion on setting up an NGO desk at the Secretariat.
- 2009/015**      **Advisory Committee on Relationships between the Official and Unofficial Commonwealth: Policy and Papers: Volume 1**  
28 Nov 1976 - July 1978  
ADM/ADV/REL  
**Details**  
Discussion on enhancing the role of the Commonwealth Foundation in relation to NGO's and the other pan-Commonwealth organisations. Papers include the Foundation seminar in Nairobi, Dalhousie Conference and a Royal Commonwealth Society Conference on the relationship between official and unofficial Commonwealth. As well as the papers and reports of the Advisory Committee itself. Includes Commonwealth Organisations: A handbook of official and unofficial
- 2009/016**      **Non-Governmental Organisations**  
29 Oct 1976 - 08 Sep 1978  
ASG/MAL/127  
**Details**  
Contains report of the Advisory Committee and on the Dalhousie Conference and Committee on Relationships between Secretariat and Non-Governmental Organisations - Report, April 1977.
- 2009/018**      **Senior Officials Meeting: Kuala Lumpur 1978**  
14 Jan 1976 - 30 Nov 1978  
C185/05  
**Details**  
Consists of following sub-files: Briefs: Date, Venue and Administrative Arrangements
- 2009/019**      **Senior Officials Meeting 1978: Agenda**  
28 Feb 1978 - 25 Oct 1978  
C185/05/02  
**Details**  
Summaries of internal meeting on possible agenda topics. Papers on specific agenda topics such as the status of the Secretariat, Role of NGOs; social development; science and technology for development; North South dialogue; preserving informality at Head of Government meetings. Agenda approval letters from members. The proposal of establishing a Commonwealth Film and Television Institute, and human ecology also proposed. Copies of Secretariat budget material is also included.

- 2009/020**      **Senior Officials Meeting: 28/30 November 1978: Kuala Lumpur: Background Papers**  
01 Nov 1978 - 27 Nov 1978  
C185/05/03A  
**Details**  
Mostly duplicates of papers found in Records and Background papers. Including the following publications; Cooperation for Accelerating Industrialisation; The Front-Line States: The Burden of the Liberation Struggle; The Mineral Industry of Namibia Perspective for Independence.
- 2009/021**      **Senior Officials Meeting 1978: Kuala Lumpur: Briefs for the Chairman and the Secretary-General**  
1978  
C185/05/05  
**Details**  
Background details and guidance notes on the agenda topics.
- 2009/022**      **Senior Officials Meeting 1978: Kuala Lumpur: Working Group on the Format of Heads of Government Meetings**  
23 Jul 1971 - 30 Nov 1978  
C185/05/06  
**Details**  
Papers discussing the nature of the Head of Government Meetings, containing comment by existing Heads on the importance of the meetings; retaining the atmosphere of informality; comparisons to the UN; and the presentation of information - prepared speeches or alternatives.
- 2009/023**      **Senior Officials Meeting 1978: Kuala Lumpur: Papers and Speeches, other than SOM numbered, issued at Meeting**  
28 Nov 1978 - 30 Nov 1978  
C185/05/08  
**Details**  
Additional speeches from the delegations of Zambia and Malaysia, a British statement on Belize/Guatemala and a report of the Meeting of the Commonwealth Regional Consultative Group of Energy, October 1978.
- 2009/024**      **Senior Officials Meeting 1978: Kuala Lumpur: Follow-Up Action**  
14 Dec 1978 - 15 Dec 1978  
C185/05/10  
**Details**  
Summary of agreements and possible activities; including dates for the Head of Government Meeting, Southern Africa, Vietnamese refugees, small states, and the relationship with the unofficial Commonwealth.
- 2009/025**      **Commonwealth Heads of Government Regional Meeting: Sydney 1978: Administrative Arrangements**

11 Aug 1977 - 01 Jun 1978

C188/01/01

**Details**

Shows set up of first regional meeting.

**2009/026**

**Commonwealth Heads of Government Regional Meeting:  
Sydney: February 1978 and Administrative Arrangements**

21 Nov 1977 - 16 Nov 1978

C188/01/01

**Details**

Contains Records and Documents of the Preparatory Meeting of Officials, Marlborough House, London, 1/2 December 1977 and copies of HGRM papers.

**2009/027**

**Commonwealth Heads of Government Regional Meeting:  
Sydney 1978: Background Papers: Running File**

20 Dec 1977 - 14 Feb 1978

C188/01/02/A

**Details**

Contains additional background and supporting papers including; Commonwealth Science Council, Report on the Project Group Meeting on Alternative Energy Resources.

**2009/028**

**Commonwealth Heads of Government Regional Meeting:  
Sydney 1978: Briefs for Chairman, Speeches, Daily Business**

12 Feb 1978 - 16 Feb 1978

C188/01/04

**Details**

Speeches by Heads of State, programme of opening ceremony, copies of HGRM Memoranda and briefs for the chairman.  
The file also contains a record of speeches delivered on the terrorist attack.

**2009/029**

**Commonwealth Heads of Government Regional Meeting:  
Sydney 1978: Committee of the Whole**

13 Feb 1978 - 16 Feb 1978

C188/01/05

**Details**

Record of discussion and summaries of Regional Meeting discussions including disarmament, Indian Ocean, Southern Africa, Economic Issues and North-South Dialogue.

**2009/030**

**Commonwealth Heads of Government Regional Meeting:  
Sydney 1978: Press and Media**

12 Feb 1978 - 16 Feb 1978

C188/01/06

**Details**

Transcripts and briefs of Press Conferences given by Malcolm Fraser, Secretary General, on the Communiqué. Plus copies of news clippings.

**2009/031**

**Commonwealth Heads of Government Regional Meeting 1978:  
Sydney: Minutes and Final Record**

08 Dec 1977 - 17 Jul 1978  
C188/01/07

**Details**

Contains correspondence on successful CHOGRM and circulating the communiqué.

**2009/032 Papua New Guinea: Regional Office: Establishment of Office in Papua New Guinea and Its Closure**

02 May 1974 - 06 Dec 1978  
CFTC/ADM/113/01/01

**Details**

Details of the initial setting up of a technical assistance expert, including appointment to the post and through to its termination.

**2009/033 Memorandum of Understanding: Basic Local Support:**

09 Nov 1973 – 03 Oct 1978  
CFTC/MOU/BLS/BAH/01

**Details**

Contains signed MOU.

**2009/034 Memorandum of Understanding: Basic Local Support: Uganda**

14 Dec 1971 – 19 Oct 1978  
CFTC/MOU/BLS/UGA/01

**Details**

Contains signed copy MOU.

**2009/035 Africa Caribbean Pacific: Stabex Mineral Study: Working Papers**

01 Jun 1977 - 31 Dec 1978  
CFTC/TAG/ACP/06/01

**Details**

Notes of meetings and discussions on potential Secretariat assistance to ACP Secretariat; summary of Secretariat study and revised paper of findings.

**2009/036 Fiji: Emperor Mines**

01 Jan 1978 - 31 Jul 1978  
CFTC/TAG/FIJ/06

**Details**

News cutting and background summary, request for assistance and outline of the project.

**2009/037 St Lucia: Assistance with Negotiations on Pre Independence Financial Settlement**

14 Jun 1978 - 31 Oct 1978  
CFTC/TAG/SLU/06

**Details**

Initial request for assistance with the economical aspects of negotiations. Papers and correspondence on specific aspects involved. Notes on meetings with St Lucia Premier; statement of development objectives and on UK financial aid post independence.

- 2009/038**      **Solomon Islands: Constitutional Advice: Administrative Matters connected with the project**  
01 Mar 1975 - 31 Mar 1978  
CFTC/TAG/SOL/04  
**Details**  
Correspondence on assigning a Constitutional Adviser, the remit of the role, membership of the committee. Discussing issues of citizenship, report of the committee, problematic issue of advice on mineral resources.
- 2009/039**      **Solomon Islands: Pre Independence Financial Settlement**  
01 Mar 1977 - 31 Aug 1978  
CFTC/TAG/SOL/06  
**Details**  
Beginning with request for assistance but also contains, Report of the Solomon Islands Constitutional Conference, London, September 1977.
- 2009/040**      **Solomon Islands: Pre Independence Financial Settlement: Working papers**  
01 May 1977 - 30 May 1978  
CFTC/TAG/SOL/06/01  
**Details**  
Government Report of Lands and Mining Working Party; notes on meeting with Solomons Island delegation and with the UK delegation on negotiations; a version of the Constitution; some press clippings and copies of the proposed financial
- 2009/041**      **St Vincent: Assistance with Negotiations at Independence Talks**  
01 Aug 1978 - 31 Oct 1978  
CFTC/TAG/SVI/06  
**Details**  
Correspondence on offers of assistance at negotiations.
- 2009/042**      **Zambia: Assistance with Formulating Project Proposal and Terms of Reference**  
01 Apr 1978 - 31 Aug 1978  
CFTC/TAG/ZAM/06  
**Details**  
Notes on visits to Zambia.
- 2009/043**      **Zimbabwe: Anglo-American proposals: constitutional and political**  
01 Sep 1977 - 31 Mar 1978  
CFTC/TAG/ZIM/05  
**Details**  
Copy of Rhodesia: Proposals for a Settlement form UK government and the response Zimbabwe Patriotic Front on British "Proposals for a Settlement" in Rhodesia; copies of news clippings; a note on Commonwealth Assistance to the Patriotic Front; and correspondence on possible CFTC assistance.
- 2009/044**      **Zimbabwe: Consultancy on Assistance Requirements Part 1**

01 Apr 1977 - 31 Oct 1978

CFTC/TAG/ZIM/06

**Details**

News clippings; correspondence on Special Commonwealth Programme for Zimbabweans, correspondence and papers addressing manpower requirements; letter to Nkomo on limited training awards in the transport field; possible article for Commonwealth Currents on the subject of Manpower.

**2009/045**

**Commonwealth Programme for Applied Studies: Seminar: Disaster Preparedness: Suva: Fiji:20/26**

17 Oct 1975 - 20 Jun 1978

CPASG/82/01

**Details**

Contains sub-file: South Pacific Disaster Preparedness and Relief: Seminar:Suva:Fiji:20/24 September 1976 includes interim report of the seminar.

**2009/046**

**D O'Reilly's Report**

08 May 1978

CYP/ORE/REP

**Details**

Contains several reports by Denis O'Reilly including Report on Youth Travel

**2009/047**

**Meeting of Representatives of Regional Organisations - South Pacific Bureau for Economic Co-Operation: Caribbean Community: East African Community: Association of Southeast Asian Nations: London:21/23 June 1976: Part 2**

25 Jun 1976 - 28 Mar 1978

ECON/33/94/06

**Details**

Contains background papers and documents on aspects of regional integration, meeting reports, a status report on regional groupings in the Commonwealth. Follow-Up Action and summary of discussions.

**2009/048**

**African, Caribbean and Pacific Group of States: European Economic Community: Commonwealth Secretariat - Commonwealth Fund for Technical Co-Operation Assistance to ACP: Negotiations, Liaison etc: Part 1**

29 Apr 1970 - 01 Nov 1978

ECON/71/92/01

**Details**

Papers addressing the implications for Commonwealth countries of the expansion of the EEC. On Secretariat assistance and negotiations around Protocol 22, ASEN, ACP, AASM and the Yaoundé Convention and the Lome Convention.

**2009/049**

**Seventh Commonwealth Education Conference, Accra, Ghana,9/18 March 1977:Recommendations**

22 Apr 1977 - 07 Nov 1978

ED162/05/13

**Details**

Follow up topics include, Commonwealth questions on British exams papers and Economics in Education. There are notes from discussions, an outline of current problems, innovations, priorities and assistance and papers from the Commonwealth Education Liaison Committee.

**2009/050**

**Sri Lanka**

09 May 1972 - 14 Apr 1978

I07/96/01

**Details**

Communications on Ceylon's transfer to a Republic and remaining a member of the Commonwealth.  
Background papers prepared for the Secretary General's visits including the following: Sri Lankan proposals for demilitarization of the Indian Ocean; Diego Garcia Base Negotiations; general Sri Lankan recent events.  
Copy of letter from UK Tamils to Prime Minister Jayewardene.

**2009/051**

**Cyprus: Background Material**

Aug 1975 - May 1978

I10/96/01

**Details**

Publications issued by the two sides following the Turkish invasion in 1974, plus a copy of 'Cyprus a case for Commonwealth Concern' by John Dickie.

**2009/052**

**Mauritius**

25 Aug 1976 - 06 Oct 1978

I29/96/01

**Details**

Contains briefs for Secretary-General's visit, on internal politics as well as external relations including those with South Africa, the Soviet Union, Britain and France as well as their position on Diego Garcia.  
Copies of new clippings and notes on the 1976 elections

**2009/053**

**Solomon Islands: Application for Commonwealth Membership**

16 May 1977 - 05 Oct 1978

I32/11/01

**Details**

Correspondence on joining the Commonwealth, includes request letters, details of citizenship, Commonwealth contribution and British government grants for development. Letters from other member governments in support.  
Internal Affairs summary political and historical overview.

**2009/054**

**International Conference in Support of the Peoples of Zimbabwe and Namibia: Maputo: 16/21 May 1977**

14 Dec 1976 - 02 Feb 1978

I37/04/77/03

**Details**

Conference speech and draft statement made by the Secretary General. Copies of UN papers.

**2009/055**

**Southern Africa: General**

23 Jan 1978 - 09 Mar 1978

I37/04/98

**Details**

Secretariat background paper, notes of an EU meeting including summary records of an

informal meeting.

**2009/056**

**Apartheid in Sport: Part B**

Feb 1977 - 27 Apr 1978

I40/73/02

**Details**

News clippings, press conference summaries, notes of related Secretariat meetings and background papers with particular reference to New Zealand. Correspondence from Jamaica proposing no formal declaration on the matter at the Head of Government Meeting be given. Various letters on the method and impact of disseminating the Gleneagles Agreement. Notes in relation to arrangements for Commonwealth Games in Edmonton.

**2009/057**

**South Africa: General**

01 Dec 1977 - 22 Aug 1978

I40/96/01

**Details**

Clippings, speeches and list of questions relating to Barclays, plus a letter on co-ordinating response to South Africa across all Royal Commonwealth Societies.

**2009/058**

**Study on Financial Sanctions against South Africa**

09 May 1978 - 01 Jun 1978

I40/99/04

**Details**

Notes of discussion with UN. Correspondence on the political suitability of the Warwick University Group to undertake such a study. Terms of reference for the study.

**2009/059**

**Working Party on Dependent Territories in the Commonwealth: Part A**

05 Dec 1975 - 14 Feb 1978

I70/01

**Details**

Table of remaining dependent territories. Minutes of meeting and report of Working Group on Dependent Territories. Papers on the relationship between Dependent Territories and the EEC; on movement towards independence; Views of the UN on Micro-States; notes from meeting between Secretariat and British Foreign Office; Memorandum discussing the issues involved in widening membership to small states. Paper on Micro-States and Germs of Conflict.

**2009/061**

**Commonwealth Participation in Her Majesty the Queen's Silver Jubilee Celebrations 1977**

22 Dec 1975 - 01 May 1978

I92/03

**Details**

Letter from members of the public suggesting ways to mark the occasion, plus possible Commonwealth souvenirs. Contains a copy of The Commonwealth Well What Do You Know by John McKenzie, Commonwealth Institute.

**2009/062**

**Commonwealth and Non-Governmental Organisations, includes Advisory Committee on Non-Governmental Organisations: Part A**

Nov 1975 - 23 Jun 1978

I94/01

**Details**

Follow on of recommendations from the Dalhousie and the RCS Conferences. Includes information from Commonwealth Foundation, the 1977 Heads of Governments Meeting plus

**2009/063**

**Commonwealth/Caribbean/Canadian Law Conferences**

25 Apr 1969 - 02 Feb 1978

L155/05/01 Old File No: C155/05/01

**Details**

Early activities of the Legal division, attendance at Law conferences. Includes some of the papers given.

**2009/064**

**Legislative Drafting Tutors: Trainees: Part 2**

27 Oct 1977 - 30 Jan 1978

L155/199/01/02

**Details**

Responses from government proposing people for training, correspondence on dates and locations and content of the course.  
Contains a copy of Report on The Training of Legislative Draftsmen for the Commonwealth Caribbean by Keith Patchett, 1973 and speech given by Fuad at Indiana University 1975.

**2009/065**

**Annual Survey of Commonwealth Law: Part 1**

03 Jan 1975 - 14 Jul 1978

L155/95/03/02

**Details**

Outlines the establishment and compilation of the Survey, and highlights the difficulties in continued production especially around funding. Discussion on possible increased roll of Secretariat.

**2009/066**

**Correspondence with Scientific Adviser: Part 1**

13 Jan 1978 - 08 Jun 1978

L155/A/21

**Details**

General correspondence on conferences and meetings including meteorology, enforcement of standards, science and technology for development, land capability plus additional CSC programmes, workshop papers and preparation for UNCSTD. Minutes of the Executive Committee also contained.  
Includes copy of CSC publications; Caribbean Alternative Energy Programme Project Proposals; Commonwealth Regional Metrology Programme; Metrication 1978; Commonwealth Regional Programme on Standardization and Quality Control.

**2009/067**

**Correspondence with Scientific Adviser**

08 Nov 1974 - 10 Jan 1978

L155/A/21

**Details**

Papers on the future role CSC, and on the arrangements for the Secretariat to assume responsibility of CSC, including Memorandum of Understanding and Constitution. General correspondence on conferences and meetings including on Environment Studies. Minutes of the Executive Committee also contained.  
Publication version of Includes Agenda Papers, CSC Interim Executive Committee Meeting, 9/15 July 1975

**2009/068**

**Technical Assistance Committee: Part 1**

25 Jun 1976 - 08 Sep 1978

L155/B33/05

**Details**

Committee designed to co-ordinate work of CFTC with Secretariat divisions. The files contains memoranda and meeting minutes from its inception. Includes survey of projects and analysis of work.

**2009/069**

**Manual on Legislative Drafting by R M M King**

21 Mar 1975 - 31 Mar 1978

L155/E/384/01

**Details**

Correspondence on compilation of manual, details from Kingston Drafting course. Contains 1976 edition of manual and a 1978 revised edition.

**2009/070**

**The Seychelles: Part 1**

07 Jan 1970 - 28 Dec 1978

L155/G/185

**Details**

Topics covered include constitutional conference, possible training courses, legal appointments, brief for the Secretary General. Request from Seychelles for Legislation from Commonwealth Countries in Respect of Diplomatic Immunities

**2009/071**

**St Lucia: Land Tenure: Part 1**

11 Oct 1976 - 03 Feb 1978

L155/G/190/01

**Details**

Correspondence outlining the issue

**2009/072**

**Law of the Sea: Part 1**

08 Sep 1971 - 10 Jul 1978, Mainly 1974 - 1975

L155/J/244 Old File No: L155/94/04

**Details**

Reports and papers from Commonwealth meetings on Law of the Sea plus, examining International Authority, Economic Zone; Archipelagic concept; land locked countries. Plus Report of the Commonwealth Secretariat's attendance at the Third UN conference on Law of the Sea, Caracas (20 June - 29 August, 1974).

**2009/073**

**Fourth West African Legislative Drafting Course: From 11 July 1977 to 16 December 1977**

22 Mar 1977 - 06 Jul 1978

L155/M/354

**Details**

Reports and comments on the course.

**2009/074**

**World Health Organisation: Part 1**

02 Oct 1969 - 28 Jul 1978

M158/010/01 Old File No: M158/94/01

**Details**

Correspondence on attendance and related meeting of Commonwealth Ministers in 1972. Topic raised include electro-medical equipment, medical staffing, training and recognition of qualification and co-operation with WHO.

**2009/075**

**Health Legislation: Part 1**

15 Oct 1969 - 05 Jul 1978

M158/020/11 Old File No: M158/020/04; M158/92/04A

**Details**

Correspondence on current Public Health Legislation with a view to advising other member governments. Examples of legislation discussed include, environment, dangerous drugs, mental health, chiropractors and in more detail bonding schemes.

**2009/076**

**Caribbean Training Programmes: Part 2**

26 Jul 1976 - 28 Dec 1978

M158/050/03 Old File No: M158/94/09A

**Details**

Papers covering work programmes, request for CFTC support and project proposals concerning medical training, nursing education, public health, legislation and maintenance of hospitals. Reports include the Caribbean Community Secretariat, Joint Committee on Medical Education; Report of the Workshop on Dental Health Strategy; Environment Health Strategy, Progress Report.

**2009/077**

**Commonwealth Foundation: Part 3**

22 Jan 1976 - 21 Feb 1978

M158/95/02

**Details**

On various aspects of health education and medical training. Plus reports of the Foundations Director on journeys around the Caribbean and around Africa. Copies of Conclusions from Conference and Minor Grants Committee Meetings and some copies of Board of Trustee Minutes. Correspondence n Secretariat and Foundation Co-operation. Also includes Commonwealth Foundation Occasional Paper Number XLI: The Disabled in Developing Countries

**2009/079**

**Commonwealth Youth Affairs Council Meeting, Ottawa, April 1978**

03 Apr 1978 - 07 Apr 1978

SGAN/03/007

**Details**

Council minutes, meeting papers and record summaries, also including Committee of Management and Advisory Board. Draft of speech given by Anyaoku.

**2009/080**

**Youth Division: Women and Development**

13 Dec 1976 - 07 Jul 1978

SGAN/05/001

**Details**

Follow up on CHOGM resolution and how Secretariat is to take the issue of Women and Development forward.

**2009/081**

**Commonwealth Youth Programme: General: Part 2**

26 May 1977 - 28 Nov 1978

SGAN/05/026

**Details**

Management Committee minutes, work priorities, budgets plus notes form meeting of regional directors.

**2009/082**

**Women. Youth Programme Projects**

17 Jan 1978 - 08 Sep 1978

WD159/A/85

**Details**

- 2009/083 Meeting of Commonwealth Prime Ministers, London, September 1966: Minute Book. Also Sanctions Committee 25/07/1967**  
Sep 1966 - Jul 1967  
C152/3  
**Details**  
Hand written minutes.
- 2009/084 Prime Minister's Meeting, 1969. Administrative Arrangements**  
1 Jan 1969 - 6 Jan 1969  
SG131/69/2  
**Details**  
Covering various arrangements, social programme, chairman's briefs, and Prime Ministers message to the Queen.
- 2009/085 Report on the salaries and terms of service of non-diplomatic staff of the Commonwealth Secretariat. F.C. Memo 1 (78/79).**  
London: Commonwealth Secretariat, 1978  
ADMIN/1978 - 2 Copies
- 2009/086 Commonwealth Secretariat: budget estimates for 1978-79.**  
London: Commonwealth Secretariat, 1978  
ADMIN/BUDGET
- 2009/087 Budget 1978-79. Finance Committee Meeting Minutes. Finance Subcommittee Report.**  
London: Commonwealth Secretariat, 1978  
ADMIN/BUDGET - 2 Copies
- 2009/088 Minutes of the Finance Committee Meeting Friday 8 December 1978**  
London: Commonwealth Secretariat, 1978  
ADMIN/BUDGET/FINANCE COMMITTEE
- 2009/089 Report of the CFTC accounts adviser to Central Marketing Corporation, Antigua: 1st December 1977 - March 3rd, 1978.**  
London: Commonwealth Secretariat, 1978  
ANTIGUA/EMD/ANT/14/3
- 2009/090 Study in the Market Opportunities in the United Kingdom for Fruit and Vegetables from Antigua vol. 2 - Annexes.**  
London: ULG Consultants Limited, 1978  
ANTIGUA/EMD/ANT/14/4

- 2009/091**      **Belize dairy project: a feasibility study.**  
London: Commonwealth Secretariat, 1978  
BELIZE/GTA/BEL/3
- 2009/092**      **Government of Botswana, Boipelego Education Project: report on a study of appropriate building materials and water reticulation system for the proposed Matsha Community College.**  
London: Intermediate Technology, 1978  
BOTSWANA/GTA/BOT/2
- 2009/093**      **Report for the Government of the Republic of Botswana by the Consultant on Information and Broadcasting Services.**  
London: Commonwealth Secretariat, 1978  
BOTSWANA/GTA/BOT/39
- 2009/094**      **Report of the Eighteenth Meeting of the Board of Representatives: Commonwealth Fund for Technical Co-operation, Montreal, 18 September, 1978.**  
London: Commonwealth Secretariat, 1978  
CFTC/MEETING OF THE BOARD OF REPRESENTATIVES
- 2009/095**      **Report of the Seventeenth Meeting of the Board of Representatives: Commonwealth Fund for Technical Co-operation, London, 11 May, 1978.**  
London: Commonwealth Secretariat, 1978  
CFTC/MEETING OF THE BOARD OF REPRESENTATIVES
- 2009/096**      **Review of CFTC Activities 1977-78: Commonwealth Fund for Technical Co-operation.**  
London: Commonwealth Secretariat, 1978  
CFTC/REVIEW OF CFTC ACTIVITIES
- 2009/097**      **Commonwealth Regional Health Secretariat for east, central and southern Africa: report of the investigation on regional procurement and bulk purchasing of drugs. [RHB/6].**  
Tanzania: Commonwealth Regional Health Secretariat, 1978 17p  
COMMONWEALTH REGIONAL HEALTH SECRETARIAT/IN DATE ORDER
- 2009/098**      **Report of the 15th Meeting of the Assembly of Health Ministers of West African Health Community held at the Senate Chambers, Parliament Buildings, Lagos, Nigeria, 23rd - 27th October 1978.**  
Nigeria: West African Health Community, 1978  
COMSEC/HP/WEST AFRICAN HEALTH COMMUNITY

- 2009/099**      **Minutes of the Tenth Meeting, Guyana, 4-15 September 1978. 10 CSC(78) MINUTES.**  
London: Commonwealth Secretariat, 1978  
CSC/AGENDA PAPERS
- 2009/100**      **Commonwealth Science Council: minutes of the seventh meeting: CSC Executive Committee, Georgetown, Guyana, 15 September 1978. CSC(78-80)EC7-Minutes.**  
London: Commonwealth Secretariat, 1978  
CSC/MINUTES OF THE CSC EXECUTIVE COMMITTEE
- 2009/101**      **Commonwealth Science Council: minutes of the fifth Executive Committee Meeting, Nicosia, Cyprus, 22-28 February 1978. CSC/EC(78)M5.**  
London: Commonwealth Secretariat, 1978  
CSC/MINUTES OF THE CSC EXECUTIVE COMMITTEE
- 2009/102**      **Commonwealth committee on Mineral Resources and Geology: report on activities, October 1976 - September 1978 to be presented at the 10th CSC Meeting, Georgetown, Guyana, September 1978 and to the secretary (CSC), chairman and members of CCMRG.**  
London: Commonwealth Secretariat, 1978  
CSC/MISC
- 2009/103**      **Disposal of septage from the greater Nicosia area.**  
London: Commonwealth Secretariat, 1978  
CYPRUS/GTA/CYP/21
- 2009/104**      **Report on a Feasibility Study for a Knitwear Industry in Dominica.**  
London: Zina and Partners, 1978  
DOMINICA/GTA/DOM/13
- 2009/105**      **Preliminary report: development of fishing industry in Dominica.**  
London: Commonwealth Secretariat, 1978  
DOMINICA/GTA/DOM/16
- 2009/106**      **Commonwealth Ministerial Meeting on the Common Fund, London, April 1978.**  
London: Commonwealth Secretariat, 1978  
EAD/COMMON FUND - 2 Copies
- 2009/107**      **EEC and ACP: the role of science and technology and the mechanisms needed for improving transfer of technology and co-operation in specific sectors.**

London: Commonwealth Secretariat, 1978  
EAD/EEC

- 2009/108 Study on improving EEC agricultural surplus availability to ACP countries: some observations on food aid and confessional sales of surplus agricultural produce to the ACP.**  
London: Commonwealth Secretariat, 1978  
EAD/EEC
- 2009/109 Processing and natural resources and the industrial development of ACP states.**  
London: Commonwealth Secretariat, 1978  
EAD/EEC
- 2009/110 Customs Cooperation and the Lome Convention.**  
London: Commonwealth Secretariat, 1978  
EAD/EEC
- 2009/111 Industrial development and trade relations in the South Pacific: a report by a Team of Experts.**  
London: Commonwealth Secretariat, 1978  
EAD/INDUSTRY
- 2009/112 Cooperation for Accelerating Industrialisation: final report by a Commonwealth Team of Industrial Specialists.**  
London: Commonwealth Secretariat, 1978  
EAD/INDUSTRY
- 2009/113 Cooperation for accelerating industrialisation: papers prepared by consultants for the Commonwealth Team of Industrial Specialists.**  
London: Commonwealth Secretariat, 1978  
EAD/INDUSTRY/1978
- 2009/114 Meetings of Commonwealth Finance Ministers and Senior Finance Officials, Montreal, September 1978.**  
London: Commonwealth Secretariat, 1978  
EAD/MEETINGS OF COMMONWEALTH FINANCE MINISTERS- 2 Copies
- 2009/115 A self-reliant approach to food security.**  
London: Commonwealth Secretariat, 1978  
EAD/MISC
- 2009/116 Developments in International Trade policy and their implications for developing countries.**

London: Commonwealth Secretariat, 1978  
EAD/MISC

- 2009/117**      **Review of progress in the implement action of recommendations of the report of the Commonwealth Experts' Group "Towards a New International Economic Order".**  
London: Commonwealth Secretariat, 1978  
EAD/NIEO
- 2009/118**      **Report of the Seminar on Multilateral Trade Negotiations: Bangkok 1-8 May 1978.**  
London: COMMONWEALTH SECRETARIAT, 1978  
EMD/MTN - 2 Copies
- 2009/119**      **Multilateral Trade Negotiations and Relevant Trends in International Trade Policy .**  
London: COMMONWEALTH SECRETARIAT, 1978  
EMD/MTN/BOX
- 2009/120**      **Commonwealth Heads of Government Regional Meeting, Australia 1978: Australian Foreign Affairs Record, February 1978 supplement.**  
London: Commonwealth Secretariat, 1978 52p  
IAD/CHOGRM - 1 Copy
- 2009/121**      **Commonwealth Heads of Government Regional Meeting, Sydney, 13-16 February 1978: Minutes of Sessions and Memoranda.**  
London: Commonwealth Secretariat, 1978 260p  
IAD/CHOGRM - 2 Copies
- 2009/122**      **Record and Background Papers of the Meeting of Commonwealth Senior Officials held in Kuala Lumpur, 28-30 November 1978.**  
London: Commonwealth Secretariat, 1978 338p  
IAD/MEETING OF COMMONWEALTH SENIOR OFFICIALS - 2  
Copies
- 2009/123**      **Commonwealth: its special responsibilities to small states. SOM(78)4.**  
London: Commonwealth Secretariat, 1978  
IAD/MISC
- 2009/124**      **Project report on the development of packaging for frozen shrimps for export from India.**  
Bombay: Indian Institute of Packaging, 1978  
INDIA/EMD/IND

- 2009/125**      **Market for selected non-traditional jute products: final report.**  
London: Landell Mills Associates Ltd, 1978  
INDIA/EMD/IND/14/23
- 2009/126**      **Study of foreign tourism markets of Jammu and Kashmir and Marketing Strategy. Vol. I: summary of findings and sections 1 to 3. Vol. II: sections 4 to 7 and Appendices.**  
London: Pannell Kerr Forster Company, 1978  
INDIA/EMD/IND/14/27
- 2009/127**      **India: location study for a frozen and canned food warehouse.**  
London: EIU, 1978  
INDIA/EMD/IND/14/36
- 2009/128**      **Study of the pollution dal Lake Srinagar, Kashmir, India.**  
Wellington: Enex of New Zealand Inc, 1978  
INDIA/GTA/IND/10
- 2009/129**      **Commonwealth Secretariat: its legal capacities, immunities and privileges.**  
London: Commonwealth Secretariat, 1978 102p  
LEGAL/MISC/1978 - 2 Copies
- 2009/130**      **Report of the Lesotho trade mission to West Germany, Sweden, France and England.**  
London: FRIDA consultancy Ltd, 1978  
LESOTHO/EMD/LES/14/15
- 2009/131**      **Central Iron and Steel Foundry complex Malta: project profile.**  
London: Commonwealth Secretariat, 1978  
MALTA/GTA/MAT/35/2  
**Provenanc** Confidential Reports
- 2009/132**      **Development of agricultural exports from Montserrat.**  
Newbury: Produce Studies Limited, 1978  
MONTSERRAT/EMD/MON/14/2
- 2009/133**      **Marketing Papua New Guinea crocodile skins: a study of world markets, marketing possibilities and guidelines for the Government of Papua New Guinea.**  
Bowey International, 1978

- 2009/134**      **Land use and transportation study for Mahe: final report.**  
London: Halcrow Fox and Associates, 1978  
SEYCHELLES/GTA/SEY/20
- 2009/135**      **Solomon Islands: report.**  
London: Commonwealth Secretariat, 1978  
SOLOMON ISLANDS/1978  
**Details**  
    On commercial insurance business
- 2009/136**      **Solomon Islands: bauxite market survey.**  
London: Commonwealth Secretariat, 1978  
SOLOMON ISLANDS/EMD/SOL/14/6
- 2009/137**      **Solomon Islands: study of air services traffic potential.**  
London: Commonwealth Secretariat, 1978  
SOLOMON ISLANDS/GTA/SOL/22
- 2009/138**      **Industrial development and trade relations in the South Pacific: a report by a Team of Experts.**  
London: Commonwealth Secretariat, 1978  
SOUTH PACIFIC/1978
- 2009/139**      **Tanzania Tanneries Company Limited: product upgrading study: 1978.**  
New Delhi: NIDC, 1978  
TANZANIA EMD/TAN/14/7/1
- 2009/140**      **Tanzania Breweries Limited: product upgrading study 1978.**  
New Delhi: NIDC, 1978  
TANZANIA/EMD/TAN/14/7/1
- 2009/141**      **Tanzania Distilleries Limited: product upgrading study 1978.**  
New Delhi: NIDC, 1978  
TANZANIA/EMD/TAN/14/7/1
- 2009/142**      **Development Potential of the Usangu Plains of Tanzania. Vol.I: Main Report. Vol.II: Appendices. Vol.III: Summary Report.**  
London: Commonwealth Secretariat, 1978    3 Volsp  
TANZANIA/GTA/TAN/18 - 2 Copies

- 2009/143**      **Basic principles of insurance in Western Samoa.**  
London: Commonwealth Secretariat, 1978  
WESTERN SAMOA/BOX
- 2009/144**      **Special Commonwealth Programme for Zimbabweans: Schedule of Students on awards.**  
London: Commonwealth Secretariat, 1978  
ZIMBABWE/MISC
- 2009/145**      **Agreed Memorandum on the Commonwealth Secretariat.**  
London: Commonwealth Secretariat, 1965
- 2009/146**      **Memorandum of Understanding on the Commonwealth Fund for Technical Co-operation as amended by the fund's Board of Representatives at its Thirteenth Meeting, Hong Kong, 27 September 1976**  
London: Commonwealth Secretariat, 1976
- 2009/147**      **Agreed Memorandum on the Commonwealth Foundation**
- 2009/148**      **Commonwealth Youth Programme: Memorandum of Understanding and Financial Regulations.**  
London: Commonwealth Secretariat, 1973
- 2009/149**      **Commonwealth Youth Programme: Memorandum of Understanding and Financial Regulations as revised at the Fourth Meeting of the Commonwealth Youth Affairs Council, Ottawa, March 1978.**  
London: Commonwealth Secretariat, 1978
- 2009/150**      **Agreed Memorandum and Financial Regulations of the Commonwealth Secretariat, Commonwealth Fund for Technical Co-operation, Commonwealth Youth Programme, Commonwealth Science Council.**  
London: Commonwealth Secretariat, 1977
- 2009/151**      **Commonwealth Secretariat Act 1966: 1966 Chapter 10.**  
London: HMSO, 1966
- 2009/152**      **Commonwealth Secretariat Bill: An Act to make provision with respect to the Commonwealth Secretariat; and for connected purposes.**

- 2009/153**      **Photocopy of the Royal Warrant in respect of use of Marlborough House as a Commonwealth Centre dated 1959.**
- 2009/154**      **Commonwealth Secretariat Financial Regulations.**
- 2009/155**      **Records and Documents of the Preparatory Meeting of Officials, Marlborough House, London, 1/2 December 1977**