



# Consultation of Commonwealth National Women's Machineries

Helmsley Hotel, 212 East 42<sup>nd</sup> Street, New York  
Sunday 24 February 2008, 08:30 a.m. - 16:00 p.m.

## PROVISIONAL ANNOTATED AGENDA

TIME	ITEM
0830 – 0900	<b>REGISTRATION</b>
0900 - 0915	<p><b>Opening Remarks</b> Commonwealth Secretariat The Chairperson of the Consultation, Mr. Ransford Smith, Deputy Secretary General, Commonwealth Secretariat, will welcome the participants of the consultation and deliver his opening remarks.</p>
0915 - 1000	<p><b>Feature Address</b> This session will feature an address by Ms Rachel Mayanja, Special Adviser to the UN Secretary-General on Gender Issues and Advancement of Women, UN/OSAGI</p> <p><b>Plenary Discussion</b></p>
1000 - 1100	<p><b>Briefing from Commonwealth Secretariat</b> <i>Documentation:</i> <i>Excerpts from the Finance Ministers Meeting (FMM) and Commonwealth Heads of Government Meeting (CHOGM) Communiqués (to be issued in New York)</i></p> <p>The Commonwealth Secretariat will brief the meeting on :</p> <ul style="list-style-type: none"> <li>▪ How messages from the 8WAMM meeting have been carried forward into FMM, CHOGM and CSW.</li> <li>▪ Progress on implementation of the Commonwealth Plan of Action for Gender Equality 2005 - 2015 since 8WAMM.</li> <li>▪ Findings of the Evaluation of the Commonwealth Secretariat's Strategy for Gender Equality and Gender Mainstreaming (2007), principally focussing on the external influencing role.</li> </ul> <p>This session will also include a briefing from the Commonwealth</p>

	<p>Foundation on the 8WAMM Partners' Forum</p> <p><b>Plenary Discussion</b></p> <p>At the end of the session the floor will be open to discussion on the above. It is also proposed that the meeting uses the opportunity to discuss the format of Women's Affairs Ministers Meetings (WAMMs) and how to plan and organise such meetings in the future.</p>
<b>1100 - 1130</b>	<b>TEA/COFFEE</b>
<b>1130 - 1200</b>	<b>Plenary Discussion Continued</b>
<b>1200 - 1300</b>	<p><b>Report on Meeting of the Commonwealth Gender PoA Monitoring Group (CGPMG) Chair of the CGPMG</b></p> <p><i>Documentation:</i>  <i>NWM NY (08)4 Proposed CGPMG Membership Rotation</i>  <i>Report of the meeting of the CGPMG (to be issued in NY)</i></p> <p>The Chair of CGPMG will brief the meeting on the main issues/outcomes of the CGPMG meeting. The highlights will include:</p> <ul style="list-style-type: none"> <li>▪ Progress on Monitoring and Evaluation Framework</li> <li>▪ Rotation of CGPMG membership</li> <li>▪ Update on Working Group on Gender, Peace and Security</li> </ul> <p><b>Plenary Discussion</b></p>
<b>1300 -1400</b>	<b>LUNCH</b>
<b>1400 - 1515</b>	<p><b>Working Session on Monitoring and Evaluation Framework for the Commonwealth Plan of Action for Gender Equality 2005 - 2015</b></p> <p><i>Documentation:</i>  <i>Monitoring &amp; Evaluation Framework</i></p> <p>This session will focus on issues related to the operationalisation of the M&amp;E Framework and will build on the work of the CGPMG the previous day. Issues to be discussed will include:</p> <ul style="list-style-type: none"> <li>▪ Challenges in implementation of the M&amp;E Framework</li> <li>▪ Harmonisation with other monitoring instruments</li> <li>▪ Prioritise three actions to overcome challenges identified</li> <li>▪ Share Best Practices and Lessons Learnt in M&amp;E</li> </ul>
<b>1515 - 1545</b>	<p><b>Commonwealth Secretariat Communication Strategy</b></p> <p>This session will focus on the way to develop and build on the nature of communication between the Secretariat and NWMs. It will explore:</p> <ul style="list-style-type: none"> <li>▪ What NWMs see as the role of the Secretariat and value it would add</li> </ul>

	<p>in communications they receive</p> <ul style="list-style-type: none"> <li>▪ The type of information that NWMs would require from the Secretariat and the purpose it would serve</li> <li>▪ Communication channels that would be most effective in facilitating information flow between the Secretariat and NWMs</li> <li>▪ Effectiveness of the ways the Secretariat has been communicating with NWMs – through publications, LinkIn Newsletter, ministerial briefs, meetings, website etc</li> </ul>
<p><b>1545 - 1600</b></p>	<p><b>Closing Remarks</b></p> <p>The Chairperson will summarize the main outcomes of the meeting and the agreed follow up actions to be taken</p> <p><b>TEA/COFFEE</b></p>