

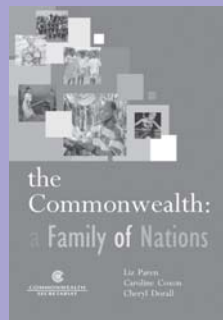
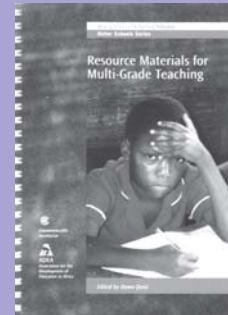
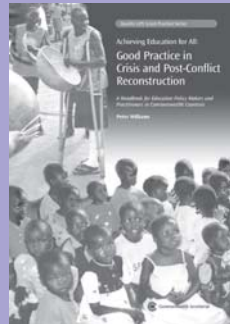
EDUCATION

2006

- Teaching materials
- Education Policy and Practice
- Managing Schools in South Africa Series
- Commonwealth Case Studies in Citizenship Education Series
- Commonwealth Case Studies in Education Series
- Education in Small States
- Teacher Training



commonwealth
secretariat publications

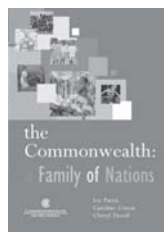


■ Teaching Materials

The Commonwealth: A Family of Nations

Liz Parn, Caroline Coxon
and Cheryl Dorall

Addressing a long-standing gap in the market, this book is aimed at 12-16 year olds. There are many people living in Commonwealth countries and beyond who know little about this 53-member grouping of nations. The Commonwealth matters because it stands for the principles and values of democracy, respect for human rights, the rule of law, peace, justice, co-operation and for sustainable development. This book, written in a clear, accessible style and colourfully illustrated throughout, has been written to tell young people about the Commonwealth. It explains how the association came into being and how it developed into what it is today; about why it matters; what it does for ordinary people; and especially its relationship with young people. Many of the Commonwealth's wide-ranging activities and projects are described. The book includes chapters on the role of the Commonwealth, how it works, the Commonwealth Games, countries of the Commonwealth, and its relationship with younger generations. Written initially for use with the English citizenship curriculum (and endorsed by the Department for International



Development at www.globaldimension.org.uk) *The Commonwealth: A Family of Nations* is an invaluable teacher resource for any global citizenship course for young people.

It is also endorsed by the United Kingdom Government's Curriculum on Line site at www.curriculumonline.gov.uk (making it eligible for E-learning credits in the UK) and the Department for International Development at www.globaldimension.org.uk.

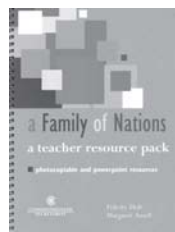
"Illustrates the wide-ranging activities and projects undertaken across the Commonwealth... colourful and accessible." *TES*

2004, 108 pages, GBP £8.95, ISBN 0-85092-753-6 / 978-0-85092-753-5

A Family of Nations: Teacher Resource Pack

The accompanying *Family of Nations: Teacher Resource Pack* provides a comprehensive series of lesson plans and supporting resources. Written to cover the English Global Citizenship curriculum at KS3 for 11-14 year olds, this pack will be invaluable for all courses teaching global citizenship to young people. It includes a book of lesson plans, photocopiable sheets, resource lists, supporting notes, and a free CD of PowerPoint presentations.

2004, 124 pages + free CD-ROM, GBP £22.50, ISBN 0-85092-787-0 / 978-0-85092-787-0

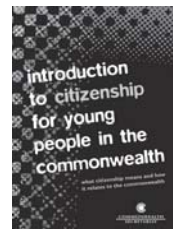


Introduction to Citizenship for Young People in the Commonwealth

Hanif Vally

This publication is written specially for young people. It teaches them about the concept of citizenship, how it can and does work in practice, and how it relates to the Commonwealth. Commonwealth Values explores various aspects of citizenship, and investigates how they have evolved throughout time, with the focus of citizenship moving ever closer to equity and therefore to justice.

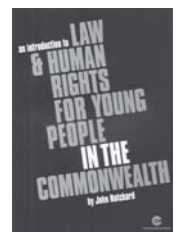
2004, 50 pages, GBP £9.50, ISBN 0-85092-769-2 / 978-0-85092-769-6



An Introduction to Law and Human Rights for Young People in the Commonwealth

John Hatchard

This book provides an overview of some of the key legal issues that affect youth in Commonwealth countries. The issues covered fall, directly and indirectly, within the scope of the Harare Commonwealth Declaration of 1991. It highlights regional experiences and gives practical examples, as well as showing that both the official and unofficial Commonwealth play an important



role in helping to achieve the goals set out in the Harare Declaration. Focusing on young people and their role as citizens, this title will be an invaluable teacher resource for citizenship curricula, as well as non-formal education settings in the Commonwealth countries and beyond. It will also be of interest to NGOs and educationalists.

2003, 102 pages, GBP £10.99, ISBN 0-85092-724-2 / 978-0-85092-724-5

■ Education Policy and Practice

NEW

Achieving Education for All: Pakistan -Promising Practices in Universal Primary Education A Handbook for Education Policy Makers and Practitioners in Commonwealth Countries

Quality UPE Good Practice Series

Dr Fareeha Zafar

Despite the enormous challenge of attaining the Education for All and UN Millennium Development Goal of universal primary education by 2015, Pakistan has taken up the gauntlet, as have many other developing countries of the Commonwealth. In this handbook for education policy-makers and practitioners, Pakistani educator Fareeha Zahar has identified and compiled good and promising practices which are working towards the achievement of universal primary education in her country. Policy-makers internationally will find that the approaches adopted in Pakistan have much to tell them about how to address similar problems in their own countries. Dr Fareeha is Director of the Society for the Advancement of Education, Lahore, Pakistan.

2006, about 80 pages, GBP £8.50, ISBN 0-85092-833-8 / 978-0-85092-833-4

NEW

Achieving Education for All: Good Practice in Crisis and Post-Conflict Reconstruction A Handbook for Education Policy Makers and Practitioners in Commonwealth Countries

Quality UPE Good Practice Series

Peter Williams

This report has been compiled from a Sub-Saharan African Ministers' conference presented jointly by the Commonwealth Secretariat and the Association for the Development of Education in Africa (ADEA). The conference was held in June 2004. Professor Peter Williams is a former Head of Education at the Commonwealth Secretariat, and Professor of Education at the Institute of Education, London University.

2006, about 80 pages, GBP £8.50, ISBN 0-85092-805-2 / 978-0-85092-805-1

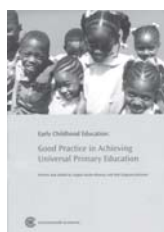
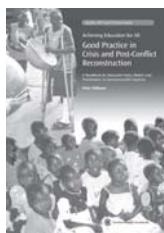
Early Childhood Education: Good Practice in Achieving Universal Primary Education A Handbook for Education Policy Makers and Practitioners in Commonwealth Countries

Quality UPE Good Practice Series

Angela Burke-Ramsay, edited by Dr Roli Degazon-Johnson

This report has been compiled from a Caribbean early childhood education conference presented by Jamaica's teachers association, with the support of the Commonwealth Secretariat. Universal Primary Education is one of the focuses of the Commonwealth Secretariat's education programme for 2003 to 2006.

2005, 44 pages, GBP £8.50, ISBN 0-85092-806-0 / 978-0-85092-806-8



Achieving Education for All: The Case for Non-Formal Education

Report of a Symposium on the Implementation of Alternative Approaches in the Context of Quality Education for All

One of the biggest challenges of the new millennium is to provide access to basic education for the approximately 840 million adults in the world who cannot read or write and to ensure that all the world's children get some form of primary education. It is increasingly accepted that non-formal education has an important role to play in achieving this. At a Symposium held in Burkina Faso in 2003, the Association for the Development of Education in Africa's Working Group on Non-Formal Education took the argument one step further. It showed how, because of its diversity and flexibility, NFE can make a special contribution to the quality of provision, by making education not only available, but accessible, acceptable and adaptable. It also made a case for the complementarity of non-formal and formal provision and showed the need to mainstream NFE into the education system as a whole. This book reproduces the papers presented at the Symposium, with an overview summarising its discussions and findings:

- The first part looks at theoretical issues and presents the findings of research carried out in Burkina Faso about the indicators which can be used to measure the effectiveness of the right to education. It places the discussion in a historical context and looks at current policies on the roles of non-formal and formal education in realising the vision of the seminal 1990 Jomtien Declaration on Education for All.
- The second part of the book contains case studies from seven African countries showing the diversity and potential of NFE initiatives.

2005, 152 pages, GBP £8.99, ISBN 0-85092-822-2 / 978-0-85092-822-8

Resource Materials for Multi-Grade Teaching Better Schools Series

Working Group on the Teaching Profession, Commonwealth Secretariat/Association for the Development of Education in Africa

One hundred and three million children globally are not in school and are therefore deprived of their right to an education. Half these children live in Commonwealth countries and the majority of them are girls. Getting these children into school remains a major challenge. Multi-grade teaching is one way in which governments with limited resources can provide all children with a good quality education. These seven Modules on Multi-grade Teaching were designed as part of a wider partnership effort to assist countries to achieve quality universal primary education. The modules were developed by Commonwealth educators and tested in the United Republic of Tanzania. The seven modules are:

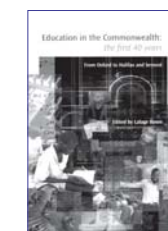
1. An Introduction to Multi-grade Teaching
2. Effective Teaching and Learning in Multi-grade Classrooms
3. Classroom Management and Organisation
4. Approaches to Teaching in Multi-grade Classes
5. Instructional Resources and Resource Management
6. Assessment and Evaluation
7. Planning a Programme of Instruction for Multi-grade Classes

2005, 322 pages, GBP £17.50, ISBN 0-85092-826-5 / 978-0-85092-826-6

Education in the Commonwealth: the first 40 Years From Oxford to Halifax and Beyond

edited by Lalage Bown

This book explores the changes and developments which have affected education within the Commonwealth over the years. As the Commonwealth Secretary-General notes: "The Commonwealth has a strong record and tradition of co-operation in education, encompassing articulation of values, exchange of ideas and direct learning from each other. This book is a reminder of that record



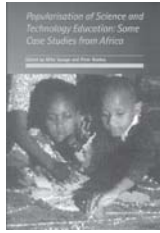
and tradition and offers a refreshing kaleidoscope of Commonwealth educational action."

2003, 204 pages, GBP £12.99, ISBN 0-85092-692-0 / 978-0-85092-692-7

Popularisation of Science and Technology Education: Some Case Studies from Africa

edited by Mike Savage and Prem Naidoo

Human resource development in science and technology is vital in building a critical mass of skilled individuals ready to play a part in the New Partnership for Africa's Development (NEPAD). Many African countries have committed considerable resources to its exploitation but more needs to be done to promote, develop and sustain a relevant science and technology culture, in order to narrow the gap between the countries of Sub-Saharan Africa and the industrialised countries. Through country case studies centred around Sub-Saharan Africa this book provides critical insights into why science and technology should be popularised; what and whose science and technology systems should be introduced and promoted; and how science and technology should be implemented and practised. This book is a collaboration between the Commonwealth Secretariat and the African Forum for Children's Literacy in Science and Technology (AFCLIST).



2003, 128 pages, GBP £13.90, ISBN 0-85092-742-0 / 978-0-85092-742-9

Understanding Educational Financing A Manual For Developing Countries

Dr Jennifer Mohammed and Samuel Lochan

These modules on educational financing evolved from a series of seminars held in the small states of the Caribbean and the Pacific. They provide overviews of the issues raised, detailed content relevant to those issues, case studies, training material and summaries.



2001, 196 pages, GBP £10.99, ISBN 0-85092-669-6 / 978-0-85092-669-9

Issues in Education and Technology Policy Guidelines and Strategies

edited by Dr Cream Wright

This book explores the socio-economic, political and cultural implications of new technology and looks at the critical issues it throws up. It also looks at the policies and strategies suggested for decision-makers. *Education and Technology* concentrates on four broad areas in which technology can have the greatest influence and impact on education: Access and Equity; Management and Efficiency; Pedagogy and Quality; Human Resource Development.

2000, 256 pages, GBP £12.99, ISBN 0-85092-622-X / 978-0-85092-622-4

Managing Schools in South Africa Series

Series editors Tony Bush and Michael Thurlow

Many teachers in South Africa have only limited training and most principals and senior staff have received no specific preparation for their management roles. This series offers South African schools directly relevant management training material, integrating the best of theory, research and practice, drawn from the most appropriate international sources.

Managing Finance and External Relations in South African Schools

edited by Lesley Anderson and Jacky Lumby

The first part of this book deals with financial management, which is interpreted in its broadest sense and therefore includes the management of other resources. The second part explores the related matter of managing external relations in order to ensure the ongoing commitment of stakeholders. Contains sections on: Resources for Education; Management Styles and their Impact on Financial and Resource Management; Financial



Management and Strategic Planning; Generating School Funds; Budgeting; Using Resources for School Improvement; The Context of External Relations in South Africa; Working with the Community; Marketing Schools; Accountability; The Role and Responsibility of School Governors; Working with Parents; Working with the Education Department.

2005, 248 pages, GBP £13.50, ISBN 0-85092-782-X / 978-0-85092-782-5

Leadership and Strategic Management in South African Schools

edited by Tony Bush, Michael Thurlow and Marianne Coleman

This volume provides insights into effective strategic management as a major contribution towards educational transformation in the new South Africa. Through a mix of theory and school-based practice, and drawing on wide research, it offers syntheses of educational management theory and examples of practice taken from South Africa's schools. Contains sections on: The Context of Education Management in South Africa; The Management of Schools; Theory and Practice in Educational Management; Organisational Structure; Organisational Culture; Transforming Schools - Managing the Change Process; School Effectiveness and School Improvement; Quality Assurance and Accountability; Theories of Leadership; Leadership and Roles; Strategic Management and Planning; Development Planning.



2003, 242 pages, GBP £12.50, ISBN 0-85092-726-9 / 978-0-85092-726-9

Managing Curriculum in South African Schools

edited by Marianne Coleman, Mike Graham-Jolly and David Middlewood

This book considers the main issues in curriculum management as education switches to a more devolved framework. Key concepts and principles are analysed which can then be applied to specific contexts. Case examples are given, providing practical illustration of how individual schools are managing aspects of the curriculum. Practical activities are included to encourage reflection and provide opportunities for personal development and action. Contains sections on: Understanding Curriculum; Curriculum Management: Practical Implications; Managing Curriculum Change; Managing Outcomes-Based Education (OBE).



2003, 208 pages, GBP £12.50, ISBN 0-85092-727-7 / 978-0-85092-727-6

Managing Human Resources in South African Schools

edited by Jacky Lumby, David Middlewood and Eleanor Kaabwe

Good managers are able to recruit, select, motivate and monitor teachers and other staff. The purpose of the book is to provide guidelines for professional development and competence in managing staff effectively. Case examples are provided throughout to enable practical application to specific contexts. Contains sections on: Setting the Scene; Managing Individuals and Groups; Organisational Issues.



2003, 234 pages, GBP £11.00, ISBN 0-85092-728-5 / 978-0-85092-728-3

Commonwealth Case Studies in Citizenship Education Series

Identity and diversity in all its forms present major challenges to countries seeking to best equip citizens with the skills to participate effectively in their diverse societies. These books focus on the outcomes of a Commonwealth Secretariat project on Citizenship Education, providing valuable insights into the strengthening of values in a society. They set out the strategies and actions needed to support small states wishing to promote the values of good citizenship.

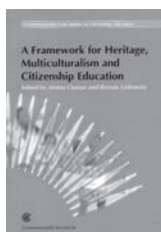
A Framework for Heritage, Multiculturalism and Citizenship Education *Commonwealth Case Studies in Citizenship Education*

edited by Amina Osman and Brenda Leibowitz

Report of a seminar organised to foster understanding of HMC and to move towards developing and implementing an HMC framework.

The fifty participants were educationists, curriculum developers and other experts from Botswana, Canada, Lesotho, Mauritius, Mozambique, Namibia, South Africa and the United Kingdom.

2003, 138 pages, GBP £7.50, ISBN 0-85092-755-2 / 978-0-85092-755-9



A Framework for Citizenship Education in Sierra Leone *Commonwealth Case Studies in Citizenship Education*

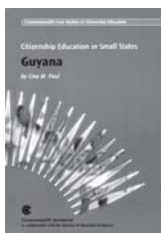
This book is a direct result of a consultative process aimed at complementing and consolidating a number of citizenship-related initiatives within and outside government circles in Sierra Leone. The framework it presents looks at some significant and critical themes, and goes on to set parameters and suggest guidelines to ensure its successful implementation.

2003, 82 pages, GBP £8.50, ISBN 0-85092-772-2 / 978-0-85092-772-6

Citizenship Education for Small States: Guyana

Citizenship Education and Small States Series
Una M Paul

2002, 48 pages, GBP £7.50, ISBN 0-85092-731-5 / 978-0-85092-731-3



Citizenship Education for Small States: Trinidad and Tobago

Citizenship Education and Small States Series
Patricia Ellis

2002, 64 pages, GBP £7.50, ISBN 0-85092-730-7 / 978-0-85092-730-6

Commonwealth Case Studies in Education Series

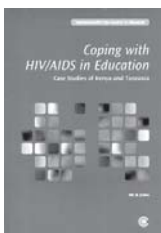
The Commonwealth's educational work promotes the exchange of experiences and good practice in the field of education. This series of key papers focuses on innovations and challenges in education.

Coping with HIV/AIDS in Education: Case Studies of Kenya and Tanzania *Commonwealth Case Studies in Education Series*

Dr M Juma

The case study districts selected in these two countries are among the areas with the highest HIV/AIDS infections. The analysis of AIDS programmes and their effectiveness has been undertaken at both district and national level. This book clearly demonstrates how HIV/AIDS is affecting pupils, teachers, parents, the curriculum and resources.

2002, 32 pages, GBP £5.99, ISBN 0-85092-667-X / 978-0-85092-667-5



Providing Education for Out of School Youth in Bangladesh *Commonwealth Case Studies in Education Series*

Muhammad Ibrahim

In recent years, the enrolment rate in primary schools in Bangladesh has increased to 90 per cent. But the dropout rate is still too high – more than half of those enrolled drop out before completing primary education. The study identifies four successful Non-Formal Education projects which have attracted out-of-school youth through their bold innovative approaches.

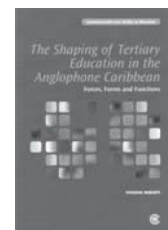
2002, 58 pages, GBP £5.99, ISBN 0-85092-690-4 / 978-0-85092-690-3

The Shaping of Post-Tertiary Education in the Anglophone Caribbean *Commonwealth Case Studies in Education Series*

Vivienne Roberts

Explores the issues involved in providing an optimum learning and teaching environment, and presents options for policy, strategic design and leadership.

2002, 96 pages, GBP £9.50, ISBN 0-85092-732-3 / 978-0-85092-732-0

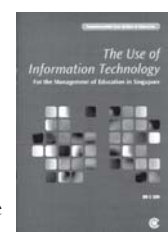


The Use of Information Technology for the Management of Education in Singapore *Commonwealth Case Studies in Education Series*

Dr C Soh

IT can help countries improve access to learning, the quality of the teaching-learning process and the management of education systems. This updated case study (originally published in 2000) will help educationalists from other countries use Singapore's experience to make good policy choices and investment decisions.

2002, 24 pages, GBP £5.99, ISBN 0-85092-666-1 / 978-0-85092-666-8

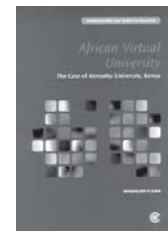


African Virtual University: The Case of Kenyatta University, Kenya *Commonwealth Case Studies in Education Series*

Dr M Juma

This case study relates to the pilot phase of the African Virtual University (AVU). It describes and analyses key issues regarding courses offered, operational economics, practical difficulties and the growing institutionalisation of the AVU as an integral part of higher education in Kenya.

2001, 28 pages, GBP £5.99, ISBN 0-85092-665-3 / 978-0-85092-665-1



NEW

Adolescent and Youth Participation

This series is made up of practical models and tools for putting the ideas and commitments of the UN General Assembly's 2002 Special Session on Children into practice. Its aim is to provide opportunities for adolescents and young people to participate in the decision-making affecting their lives - not just once, but every day.

1: Participation in the Second Decade of Life: What we mean by participation and why it is so important to adolescents.

2: Adolescent and Youth Participation - Adults Get Ready! How adults can enable adolescents' participation.

3: Adolescent Participation and the Project Cycle: How to discover the roles adolescents can play and how to achieve them.

4: Tools for Adolescent and Youth Participation: Making space for discussion, tools for situational analysis and planning, how to measure progress.



browse and buy at www.thecommonwealth.org/publications

The series is intended for practical application by development agencies, practitioners and everyone with an interest in adolescents' development at community, national and global levels. The booklets are available only as a set of four.

2005, each unit 28 pages, free CD-ROM, GBP £23.00, ISBN 0-85092-823-0 / 978-0-85092-823-5

Double-Shift Schooling

Mark Bray

This book highlights the advantages and problems of double-shift systems, drawing on experiences in a wide range of countries. Single-shift systems are compared with four and five-shift systems.

"Reflects extensive research and revisions that make it a most worthwhile handbook for policy makers, planners, and school-level managers."

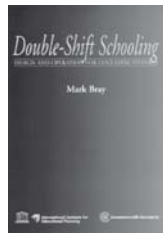
International Review of Education

"Extremely useful, readable, systematic presentation, accessible content and argument..." *Comparative Education*

"A wonderful resource manual for regional school administrators and school principals of multiple-shift schools."

SARE (*Southern African Review of Education*)

2000, 100 pages, GBP £10.99, ISBN 0-85092-650-5 / 978-0-85092-650-7



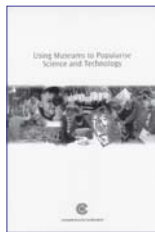
Using Museums and Centres to Popularise Science and Technology

edited by Sharyn Errington

This book shares ideas and approaches for teachers in schools and for curators and educators in museums and centres. The articles included are drawn from many different centres, and from many different countries of the Commonwealth. Section 1: Local needs and outreach programmes. Section 2:

Increasing the effectiveness of a visit. Section 3: New technologies, a costly - yet important and popular - dimension of the science centre experience. Section 4: Effective learning in science centres and museums.

2000, 160 pages, GBP £9.95, ISBN 0-85092-668-8 / 978-0-85092-668-2



Assessment in Primary School Science

Workshop Modules for Professional Development series

edited by Wynne Harlen

1999, 114 pages, GBP £9.99, ISBN 0-85092-568-1 / 978-0-85092-568-5

Gender Sensitivity in Primary School Mathematics in India

Mary Harris

1999, 122 pages, GBP £8.99, ISBN 0-85092-580-0 / 978-0-85092-580-7

Learning from Each Other: Commonwealth Studies for the 21st Century

1996, 60 pages, GBP £5.00, ISBN 0-85092-475-8 / 978-0-85092-475-6

Towards a Commonwealth of Scholars: A New Vision for the Nineties

edited by Lalage Bown

1994, 64 pages, GBP £8.00, ISBN 0-85092-402-2 / 978-0-85092-402-2

How to Run a School Library: A Handbook for Teacher-Librarians

Colin Ray

1990, 100 pages, GBP £5.95, ISBN 0-333-52650-3 / 978-0-333-52650-7

Education in Small States

Educational Planning and Management in Small States

Concepts and Experiences

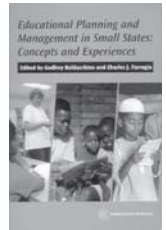
edited by Godfrey Baldacchino and Charles J Farrugia

This book presents the critical reflections of eighteen senior officials working in twelve small states on the management and planning of education. Their comments are driven by the insights they gained as adult participants in a unique post-graduate programme at the University of Malta devised by, and for, the distinct small-scale imagination. The first part of the book deals with educational management issues, addressing the education process from an internal operational perspective. (Total Quality Management, staff recruitment and appraisal, job satisfaction, stress management and the multifunctionality of incumbents are key considerations.) The second section looks at educational planning. It considers the influence and role of educational planning in general, and looks at particular challenges to teaching staff, school-business linkages, and those presented by primary, secondary, vocational and adult education. The editors of this book are both academic members of staff at the University of Malta.

"A useful case-study manual on management and planning... a worthy addition to Commonwealth Secretariat publications."

International Review of Education

2002, 306 pages, GBP £10.99, ISBN 0-85092-729-3 / 978-0-85092-729-0



Educational Development in the Small States of the Commonwealth Retrospect and Prospect

Michael Crossley and Keith Holmes

1999, 112 pages, GBP £12.99, ISBN 0-85092-627-0 / 978-0-85092-627-9

Examination Systems in Small States

Comparative Perspectives on Policies, Models and Operations

edited by Mark Bray and Lucy Steward

1998, 280 pages, GBP £12.99, ISBN 0-85092-529-0 / 978-0-85092-529-6

Educational Consultancy in Small States: Educational Development in the Small States of the Commonwealth Series

Marie-Pierre Lloyd and Steve Packer

1994, 80 pages, GBP £5.00, ISBN 0-85092-398-0 / 978-0-85092-398-8

Lifelines for the Isolated: Educational Development in the Small States of the Commonwealth Series

John Weeks

1994, 44 pages, GBP £3.00, ISBN 0-85092-400-6 / 978-0-85092-400-8

Post-Secondary Education in the South Pacific: Present Patterns and Future Options, Educational Development in the Small States of the Commonwealth Series

Ron Crocombe and Marjorie Tuainekore Crocombe

1994, 170 pages, GBP £5.00, ISBN 0-85092-399-9 / 978-0-85092-399-5

The Challenge of Scale: Educational Development in the Small States of the Commonwealth Series

edited by Kazim Bacchus

1993, 230 pages, GBP £5.00, ISBN 0-85092-318-2 / 978-0-85092-318-6

Making Small Practical: The Organisation and Management of Ministries of Education in Small States

Mark Bray

1991, 128 pages, GBP £5.00, ISBN 0-85092-366-2 / 978-0-85092-366-7

Ministries of Education in Small States: Case Studies of Organisation and Management

Mark Bray

1991, 296 pages, GBP £5.00, ISBN 0-85092-367-0 / 978-0-85092-367-4

■ Teacher Training

Resource Materials for School Heads

An eight module set in the Better Schools series

These modules are intended to help school managers improve their performance. They can be used in any English-speaking education system in Africa. They are suitable for self-study, distance learning, by peer groups and in workshops, and as a basis for coursework in institutions and faculties of education. They introduce school heads to important aspects of managing a school, from the most basic to the most complex tasks, in a very practical way. The set is made up of:

Introductory Module - A User's Guide

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